

Landmark Academy Parent Involvement Plan

In accordance with The No Child Left Behind Act of 2001

Parents, staff, and the building administrator have developed this Parent Involvement Plan in accordance with NCLB Section 1118 activities which are accomplished at **Landmark Academy** in the ways listed in each section.

NCLB Section	Ways in Which Landmark Academy Staff Accomplish these Activities
<p>1118 (c) (1) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved</p>	<p>An annual meeting is held which includes information for parents on:</p> <ul style="list-style-type: none"> • District-wide assessments & Data Drop process • Process of identifying qualifying students for intervention • Daily intervention overview • Feedback from parents
<p>1118 (c) (2) Offer flexible number of meetings at times convenient to parents and provide transportation, child care, or home visits as it relates to parent involvement</p>	<p>Meetings are offered at times convenient for parents and if needed, transportation, child care, and home visits can be arranged:</p> <ul style="list-style-type: none"> • Meetings are offered after school • Alternative times available upon parent request • Parent University (sessions offered to parents based on need/feedback) is offered to all parents in the evening, with free child care offered.
<p>1118 (c) (3) Involve parents in an ongoing and timely way in the planning, reviewing, and improvement programs under Title I, including the development of the Parent Involvement Plan and schoolwide Plan</p>	<p>Parents are involved in the development of the school improvement plan and Title I Program development in the following ways:</p> <ul style="list-style-type: none"> • Monthly School Improvement Plan meetings. • During School Improvement meetings, the SIP is developed, evaluated and revised. • Parent feedback to involve Title I programs is solicited on a yearly basis. • Annual Title I parent meeting is held, in which feedback is welcomed.
<p>1118 (c) (4) (A) Provide parents of Title I children timely information</p>	<p>Parents are provided information regarding the school programs in the following ways:</p> <ul style="list-style-type: none"> • Parents receive letters after each identification period (2x yearly). • Title I teachers are available at every parent-teacher conference upon request of classroom teacher, Title I teacher or parent. • Annual Title I parent meeting is held, in which information about the Title I program is given and feedback is received.
<p>1118 (c) (4) (B) Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the proficiency levels students are expected to meet</p>	<p>Parents are provided information about the school's curriculum, assessments, and proficiency level expectations in the following ways:</p> <ul style="list-style-type: none"> • Curriculum brochures are posted on our website for grades K-8. A course catalogue is posted for high school. • Assessment information is discussed with parents during parent teacher conferences, along with proficiency level expectations. • We also mail home state and nationally normed district assessments. • Annual Title I parent meeting is held, in which information about the Title I program is given and feedback is received.
<p>1118 (c) (4) (C) Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision making as it relates to their child's education, and to respond to any suggestions as soon as possible</p>	<p>Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways:</p> <ul style="list-style-type: none"> • Annual Title I parent meeting is held, in which information about the Title I program is given and feedback is received. • Our school solicits feedback through parent surveys. • Parents have opportunities to meet with Title I staff throughout the school year.
<p>1118 (c) (5) Ensure that if the schoolwide program plan is not</p>	<p>If parents are not satisfied with the school improvement plan or programs, they have opportunities to make comments by:</p>

<p>satisfactory to parents of participating students, submit any parent comments on the plan when the school makes the plan available to the Local Education Agency</p>	<ul style="list-style-type: none"> • Title I Annual meeting • Parent surveys • Monthly School Improvement meetings
<p>1118 (d) (1) Jointly, with parents, develop a compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement</p>	<p>The Parent/School Compact was developed during monthly School Improvement meetings, by the School Improvement Team, which included school staff, students and parents.</p>
<p>1118 (d) (2) (A) Include a schedule for Elementary Parent/Teacher Conferences, at least annually, during which the Compact will be discussed with parents as it relates to the individual child's achievement</p>	<p>The Parent/School Compact will be shared annually at Parent/Teacher Conferences each fall. This is an opportunity for the parents and the teacher to share ways in which they can jointly support the child's learning at home and school. Fall Conferences occur one week after the end of the first term, annually.</p>
<p>1118 (d) (2) (B) Provide frequent reports to parents on their child's progress</p>	<p>Student progress is reported to parents in several different ways at a variety of time throughout the school year including:</p> <ul style="list-style-type: none"> • Report cards at the end of every term. • Parent/Teacher conferences, twice a year. • Daily on Skyward Family Access (online grading portal) • Face to face conversations before and after school • Meetings requested by teacher or parent throughout the school year
<p>1118 (d) (2) (C) Afford parents of children receiving Title I services, reasonable access to staff, opportunities to volunteer, and participate in their child's class, and observation of classroom activities</p>	<p>School staff ensure parents have access to communicate with them about their child's education in a variety of ways including:</p> <ul style="list-style-type: none"> • Newsletters (weekly in elementary, monthly in MSHS) • Monthly school newsletters • Skylerts (automated notification system) • School website, which includes teacher e-mail addresses • Facebook
<p>1118 (e) (1) Shall provide assistance to parents served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress</p>	<p>School staff annually shares the State's content expectations with parents, the state's annual assessment (M-Step) with parents, and how to monitor their child's progress.</p> <ul style="list-style-type: none"> • M-Step parent reports are mailed home annually. • Assessment results are discussed during Parent/Teacher conferences • Information is provided regarding State assessments during Parent University each fall.
<p>1118 (e) (2) Shall provide materials and training to help parents work with their children at home to improve their children's achievement</p>	<p>Staff will provide parents with appropriate materials and offer training in our school to enable them to support their child's academic progress. These include:</p> <ul style="list-style-type: none"> • During our annual Parents & Pastries event, parents are offered pamphlets to help improve their child's achievement at home. • Teachers send individual materials home to help support academic achievement. • Classroom newsletters include online or other additional materials to support the curriculum.
<p>1118 (e) (3) Shall educate staff in the value and utility of parents' contributions. Staff shall receive guidance in ways to reach out to parents, to communicate with parents, to coordinate and</p>	<p>On-going professional development for staff on effective ways to increase parent involvement occurs annually.</p> <ul style="list-style-type: none"> • Professional development to effectively communicate and build relationships with parents will occur during monthly staff meetings. • The staff will participate in a District-wide book study using the book, <u>School, Family and Community Partnerships: Your Handbook for Action</u>. This will be

implement parent involvement programs, and to build relationships between the parents and the school	done during monthly staff meetings.
1118 (e) (4) Shall coordinate and integrate parent involvement programs and activities with other programs that encourage and support parents in more fully participating in the education of their children	Coordination with other programs for parent involvement includes: <ul style="list-style-type: none"> • Parents and Pastries • Parent University • Spring Science event (elementary) • Kindergarten Orientation • School wide Orientation/Open House at the beginning of each school year.
1118 (e) (5) Shall ensure information is shared with parents in a language and format they can understand	Information is shared with parents in a language and format they can understand. Examples include: <ul style="list-style-type: none"> • Translated information for ELL students upon need • Parent reports for State assessments are sent home annually.
1118 (e) (14) Shall provide other reasonable support for parental involvement activities as parents may request	Parents are provided with other reasonable support such as: <ul style="list-style-type: none"> • Parents are welcome to provide feedback and offer ideas through surveys, parent teacher conferences and conversations with building leaders. All ideas are considered.
1118 (f) Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children	Staff provide opportunities for full parent participation: <ul style="list-style-type: none"> • Parents of children with disabilities will be able to participate in any of the programs that children without disabilities participate in. All of our programs and communications are for ALL students. • Parents with disabilities will be able to participate in all of our programs. Our campus is handicap accessible and we have willing staff to assist with people with disabilities. • Parents with limited English Proficiency will receive any communication in their home language • Parents of migratory children will receive communication in their home language (if different from English) regarding our academic program.