

Landmark Academy
Minutes of the Special Board Meeting
June 3, 2022

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 3:31 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President/Treasurer	1.
2. Kimberly Bowman - VP/Secretary	2.
3. Bonnie DiNardo – Member	3.
4. Leann Loshaw - Member	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Public Comment: None

Correspondence: None

3. Parking Lot Award:

Presented by Travis Gostinger.

Landmark has been working with BMJ Surveyors on the reconstruction plans for the parking lot. Due to cost, the project is being broken into phases. Phase one will be done this summer. Sealed bids came in on Tuesday, May 31. All three bids met all outline criteria. The bids were substantially higher than we were hoping for. Landmark has decided to recommend to the board, Boddy Construction. This decision was challenging to the team, discussing if this is the best use of our dollars. The parking lot is over 20 years old and had not been designed with busses in mind. There is a definite need to update what we currently have for safety and continued use.

Initial BMD

Kimberly Bowman acknowledged that Boddy is the lowest but asked if we had verified the companies. Travis explained that Landmark had relied on BMJ. BMJ has had experience with all three companies that bid and while all the companies are good, they recommend using Boddy. Bonnie DiNardo asked if the company can work in our timeline. Kim asked if it is in the contract for the bid to adjust cost if cost increases. Sherry Bevins-Castillo states that we need to make sure they cannot increase prices.

Travis communicated that phase one will leave just one row left on that side of the parking lot unfinished. He will be talking with the company to see if it is possible to add that row without an exorbitant cost increase. The recommendation is to go with Boddy Construction.

Bonnie asked Travis when the next phase would happen. Travis explained that phase two will likely be two years out. We want to make sure our fund balance is in position for that cost. Sherry clarified with Travis that the money for the parking lot improvements will be coming out of the general fund and not Esser money. Travis communicated that is correct. Landmark is currently in a very healthy position with our fund balance. Travis reminded the board that we were encouraged to spend some of our general fund by Croskey Lanni. Debby Wilton shared that the parking lot needs these improvements. The asphalt will be thicker to handle the weight of the busses. The addition of a bus loop will provide a safer system for the students. Sherry asked how long this improvement will last. Travis is hoping for ten to fifteen plus years. Sherry asked what the general fund balance will be after this. Travis explained that our general fund balance will go from 38% to 20-24%. The threshold with the state is 5% and the recommended is 10-15%, so Landmark will still be a healthy percentage higher than the recommended percentage.

Motion by Kimberly Bowman (Board Member) to accept bid by Boddy Construction for phase one of the parking lot, pending clarification this bid will go no higher than the bid amount. Second: Bonnie DiNardo (Board Member)

Vote: 4-0 Aye

Motion Carried

Discussion: none

Sherry announces that the project is approved and asks when they will start. Travis informs the board that the start date is June 14.

4. Adjournment: The next meeting will be June 23, 2022, at Landmark MS/HS building at 12:00pm.

Motion by Kimberly Bowman (Board Member) to adjourn at 3:49 p.m. Second: Bonnie DiNardo (Board Member)

Vote: 4-0 Aye

Motion Carried

Board Secretary Signature Bonnie DiNardo

Date 6-23-2022

Initial BMD