

**Landmark Academy**  
**Minutes of the Board Meeting**  
**March 24, 2022**

**1. Call to Order**

The meeting of the Board of Landmark Academy was called to order at 12:08 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

**Roll Call:**

Members Present	Members Absent
1. Sherry Bevins-Castillo – President/Treasurer	1.
2. Kimberly Bowman - VP/Secretary	2.
3. Bonnie DiNardo – Member	3.
4. Leann Loshaw - Member	4.
	5.
	6.

**2. Regular Business (15 minutes):**

Visitors: None

Public Comment: None

Correspondence: Field Rep Report was received, everything looked good. SVSU would like all board members to take the board assessment. Those who score a 75% or better will receive a certificate.

Approval of February 24, 2022 Minutes

**Motion** by Kim Bowman (Board Member) to approve the February 24, 2022 meeting minutes. Second: Bonnie DiNardo

Discussion: None

Vote: 4-0 Aye

Motion Carried

**Discussion of financial reports:**

Initial BMD

Financial Reports as of February 28, 2022, presented by Lori LaMontagne.

Landmark maintains its healthy cash position. Everything is trending as it should be. Spring enrollment count was 796. Kim Bowman asked about gas for the buses. Debby Wilton communicated that Landmark is responsible for paying for the gas used in the buses. The student cost for field trips this year has been raised to cover the increase in gas costs used for the field trips. Travis Gostinger reports that our contract is up for renewal and rising fuel prices is one item they will be discussing. Kim B. asked about our Data Consultant. Both Debby and Travis explained that the data consultant is paid for by a grant. Using a consultant not only saves hours of valuable time but also allows us to have just the data we need.

Approval of February 28, 2022 Financial Reports.

**Motion** by Kim Bowman (Board Member) to approve the February 28, 2022, meeting financial reports as presented. Second: Bonnie DiNardo (Board Member)

Discussion: None

Vote: 4-0 Aye

Motion Carried

### 3. Executive Leadership Update (40 minutes)

Adam Hoskins (K-5): Elementary is finishing one school-one book this month. Surveys will be sent to the teachers to gather feedback and determine continuing the program in the future. The program went well, and we will have an assembly to celebrate with the class that read the most and won the chance to cover Mr. Brown with silly string.

Basketball 101 is happening now. There are around 50 children in the program, which takes place in the MSHS building on Wednesdays. In April Kimball Township Little League will hold their parent meeting at the MSHS building. Adam will be here that night handing out jerseys and giving information on Landmark.

Adam visited a few local preschools and read to four different classes. He distributed our Kindergarten Round Up posters to 12 preschools/daycares and 229 children received packets from Landmark.

Kindergarten Round-Up will be held this evening. The Elementary building has been decorated with a farm theme including a backdrop for pictures.

Debby Wilton (MS/HS): The mom-to-mom sale was held last Saturday. It was a busy day with lots of people coming through and Debby gave several tours of the building.

5<sup>th</sup> Grade Transition Night will be held this evening. 5<sup>th</sup> graders from the Elementary building will have the opportunity to come to the MSHS building after school to meet the 6<sup>th</sup> grade teachers and learn about 6<sup>th</sup> grade. There will be stations including gym time and a scavenger hunt. A parent meeting will be held at 5:30 p.m. All 5<sup>th</sup> graders will receive an information folder to take home. New this year is a second day for 5<sup>th</sup> grade to experience being a 6<sup>th</sup> grader. On April 5<sup>th</sup> graders will shadow the 6<sup>th</sup> grade during the school day. They will eat lunch in the café, visit band class and do a science experiment.

After spring break, MSHS students will head into testing continuing through the beginning of May.

Initial BmD

Debby presented the 2022-2023 School Calendar to the board for approval. Wednesdays will continue to be early release and a half day has been added for additional professional development for teachers. A representative from NWEA will be coming in to help teachers understand how to use and interpret the data.

**Motion** by Kim Bowman (Board Member) to approve the 2022-2023 School Calendar. Second: Bonnie DiNardo

Discussion: None

Vote: 4-0 Aye

Motion Carried

Kim B. asked if field trips were back for everyone this year. Adam reported that 1<sup>st</sup> and 2<sup>nd</sup> grade have already planned their trip, and other grades are in the planning stages. Kindergarten will be returning to attending Sawmill City after Kindergarten Graduation as they did in the past. Debby also reported that the MSHS building has a few trips scheduled for this spring. World History class will be going to Henry Ford, art students will be going to Meijer Gardens in Grand Rapids and the 7<sup>th</sup> and 8<sup>th</sup> grade will be going to the Holocaust Museum.

Debby presented the Educational Program to the board for approval. Next year SVSU will visit Landmark to evaluate for reaccreditation. Our Educational Program will be sent to them for review prior to their visit.

**Motion** by Kim Bowman (Board Member) to approve the Educational Program. Second: Bonnie DiNardo

Discussion: None

Vote: 4-0 Aye

Motion Carried

Debby presented the Safety and Security plan for approval. The Safety and Security Plan has been revised and given to the board for review. A lieutenant from the sheriff's office came and toured our building and reviewed the plan. He made a few suggestions for improvement that have been implemented. Kim B. asked if we still do lockdown drills. Debby said yes, we do three a year. In April, Scott Pike will be doing a training with the staff and after the training we will be able to add additional elements to the lockdown drills. Sherry Bevins-Castillo asked if the board would like to go into closed session to further discuss the Safety and Security plan. Board members declined to go in closed session.

**Motion** by Kim Bowman (Board Member) to approve the Safety and Security Plan. Second: Bonnie DiNardo

Discussion: None

Vote: 4-0 Aye

Motion Carried

#### **4. Board Strategy & Planning (20 minutes)**

Sherry informed the board that board member Bonnie DiNardo is up for reappointment. The board will need to recommend the approval status to SVSU for her reappointment.

**Motion** by Kim Bowman (Board Member) to recommend Bonnie DiNardo for board reappointment for another three-year term. Second: Leann Loshaw.

Discussion: None

Vote: 3-0 Aye

Initial BMD

Motion Carried

Both Kimberly Bowman and Bonnie DiNardo announced that they will not be able to attend the next meeting due to schedule conflicts. The board agreed to change the April meeting to April 21, 2022, at noon.

**5. Adjournment:** The Next meeting will be April 21, 2022, at Landmark MS/HS building at 12:00pm.

**Motion** by Kimberly Bowman (Board Member) to adjourn at 12:51 p.m. Second: Bonnie DiNardo (Board Member)

Vote: 4-0 Aye

Motion Carried

Board Secretary Signature Bonnie DiNardo

Date 4-21-2022

Initial BmD