

**Landmark Academy  
Minutes of the Board Meeting  
June 23, 2022**

**1. Call to Order**

The meeting of the Board of Landmark Academy was called to order at 12:14 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

**Roll Call:**

Members Present	Members Absent
1. Sherry Bevins-Castillo – President/Treasurer	1.
2. Kimberly Bowman - VP	2.
3. Bonnie DiNardo – Secretary	3.
4. LeAnn Loshaw - Member	4.

**2. Regular Business (15 minutes):**

Visitors: None

Public Comments: None

Correspondence: Received email from Dawn at SVSU, Bonnie DiNardo has been approved for term until June 30, 2025. The Oath of Office will need to be administered prior to July 1<sup>st</sup>.

Approval of May 26, 2022 Minutes

**Motion** by Kim Bowman to approve the May 26, 2022 meeting minutes. Second: Bonnie DiNardo

Discussion: None

Vote: 4-0 Aye

Motion Carried

Approval of June 3, 2022 Special Board Meeting Minutes

**Motion** by Kim Bowman to approve the June 3, 2022 special meeting minutes. Second: Bonnie DiNardo

Discussion: None

Vote: 4-0 Aye

Motion Carried

**Discussion of financial reports:** Financial Reports as of May 31, 2022, presented by Lori LaMontagne.

Initial

*BMD*

Lori reviewed financial statements and discussed cash flow through September.

Approval of May 31, 2022 Financial Reports.

**Motion** by Kim Bowman to approve the May 31, 2022 meeting financial reports as presented. Second: Bonnie DiNardo (Board Member)

Discussion: None

Vote: 4-0 Aye

Motion Carried

### **3. Executive Leadership Update (40 minutes)**

Adam Hoskins (K-5): The Elementary building finished a successful year. Summer projects have begun, and we are preparing for next school year. Adam shared that many students were sad to see the year end and were going to miss the staff. A countdown board is at the entrance to count down the days until the new school year begins. There are over 100 students enrolled in summer school.

Debby Wilton (MSHS): Summer school is under way as well as credit recovery for our high school students. Transportation for summer programs has been successful. Debby reported that the kids seem excited to be here. The MSHS building is a busy place with summer school and building improvements. Preparation for the new flooring has required lots of strategic movement. Natalie Stocks and several art students are currently working on a mural surrounding the entrance to the large gym. After July, there will be more renovations with the sound booth, new bleachers and work on the parking lot will continue.

One of the biggest marketing events that Landmark does is participating in Family Night during Boat Week. It is always a success and brings in several student applications. In August we will have our Mom2Mom & Dads 2 Sale, along with an Open House for Landmark.

Debby presented NWEA data and communicated that HS seniors do not take the Spring NWEA. The data is valuable to the district with identifying areas that need to be worked on.

Jamie Nestle shared the School Improvement Plan. Our main three goals are reading, math and student mental health. We also plan a hands on multi-sensory approach. Intervention AARI focusing on comprehension especially for younger grade levels. We also now have a guided reading library with over 8,000 books due to grants that each of the teachers can take their classes through that will begin implementing this fall.

Jamie discussed the Kagan training we've provided over the last few years. For math intervention we are focusing on numbers and operation. We have a math lab in Elementary where the students thought they were playing games but learned quite a bit in a fun process. We have been working on securing more instructional support staff in the classrooms. Elementary Instructional Support staffing needs are on target where we need to be, and MSHS need more, however we are close to where we want to be. Curriculum maps are being updated so that there aren't any gaps. Mental Health has been another area in the forefront of our focus for years and the pandemic has increased the need. We have had to have more students complete the social work surveys. It has been good to have that data to assist us in helping to meet the needs of our students. Crisis Prevention Training (CPI) continues so we can become more proficient in de-escalating student behavior. We will continue with Orton-Gillingham and Leader in Me training. We plan to utilize early release Wednesdays to meet in PLC's and to look at data and create plans for increasing student knowledge. Bonnie

Initial BMD

DiNardo shared that she was pleased to see us meeting mental health needs and making that a priority. She asked for clarification on the math percentage drop on NWEA. Debby communicated that in grades K-2 learning is more hands on which is difficult to achieve virtually. Due to this, foundational aspects were missed in their education the past 2 years with the pandemic. Overall, we have seen growth and are please with the year and are focused on where growth is needed.

#### 22-23 School year

Travis Gostinger shared the plan for retention of the team, both staff and students, for this upcoming school year. The focus is on supporting our teachers. Part of this plan will be giving raises to the teaching staff. Kim Bowman asked for a repeat explanation of how the raises for the teaching staff will work. Travis explained that these raises would be tied to staff evaluations (highly effective, effective, minimally effective). Additionally, Travis shared how we had to balance this with what we can sustain in upcoming years.

Lori LaMontagne spoke next on fund balances, explaining expenditures, grant structures, special needs, and how it broke down into line items. Kim Bowman asked for clarification on funding and Lori explained it contained projected grant funding. Bonnie DiNardo asked what a low fund balance would be to which Travis replied less than 5% would put a school on financial monitoring with the state. Doug Newcombe applauded our efforts in focusing on a healthy fund balance position while supporting staff. He asked for clarity regarding capital outlay spending. Travis discussed this planned use of the resources and sustainability for the budget projections. Sherry asked if there were any more questions which there were none. She thanked everyone for the updates.

#### 4. Board Strategy & Planning (20 minutes)

Regarding board amendments and approval, Travis explained the budget has 4 resolutions with 4 separate funds. Lori explained the documents within each area. She spent time discussing Esser funds and talked of reconciling grants by end of year and how each area changed or leveled out. She said it is ending well and it was a fantastic year. We are in a good position going into the next year. Travis broke down the 4 funds for the board that will need approval. There will be 2 votes 1 for this year and 1 for next school year.

**Motion** by Kim Bowman to approve the 2021-2022 General Appropriation Resolution

Second: Bonnie Dinardo

Vote: 4-0 Aye

Discussion: None

Motion Carried

**Motion** by Kim Bowman to approve the 2021-2022 Debt Service Resolution

Second: Bonnie Dinardo

Vote: 4-0 Aye

Discussion: None

Motion Carried

**Motion** by Kim Bowman to approve the 2021-2022 Special Revenue Resolution

Second: Bonnie Dinardo

Vote: 4-0 Aye

Discussion: None

Motion Carried

**Motion** by Kim Bowman to approve the 2021-2022 Food Service Resolution

Initial BMD

Second: Bonnie Dinardo  
Vote: 4-0 Aye  
Discussion: None  
Motion Carried

Travis discussed the increase in marketing for new students and our team members as well. Throughout the year they had planned times of recognition to show appreciation of team members. Sherry Turpin asked about the bonus structure. She inquired about the percentage of teachers in the category of highly effective. Further discussion commenced.

**Motion** by Kim Bowman to approve the 2022-2023 General Appropriation Resolution

Second: Bonnie Dinardo  
Vote: 4-0 Aye  
Discussion: None  
Motion Carried

**Motion** by Kim Bowman to approve the 2022-2023 Debt Service Resolution

Second: Bonnie Dinardo  
Vote: 4-0 Aye  
Discussion: None  
Motion Carried

**Motion** by Kim Bowman to approve the 2022-2023 Special Revenue Resolution

Second: Bonnie Dinardo  
Vote: 4-0 Aye  
Discussion: None  
Motion Carried

**Motion** by Kim Bowman (Board Member) to approve the 2022-2023 Food Service Resolution

Second: Bonnie Dinardo (Board Member)  
Vote: 4-0 Aye  
Discussion: None  
Motion Carried

Oath of Office for Bonnie DiNardo was administered by Sherry Bevins-Castillo. Bonnie DiNardo raised her right hand and read through the oath to completion. Everyone applauded.

Sherry Turpin asked if there were any more questions. Doug had a question directed to Jamie Nestle regarding clarification of pre pandemic goals/growth. Is our goal post pandemic growth 75% in hope of going back to 85% growth. Jamie communicated that it was correct.

Kim Bowman asked about what we were able to find out since our last board meeting regarding reaching out to representatives regarding recent school shootings. Travis and Debby said they did indeed reach out to MAPSA to see if there was a consistent message. Debby also pulled up research of what other schools have done. There will be more information provided at the next meeting.

Initial BMD

Sherry Turpin communicated that she heard back from Saginaw Valley State University regarding LeAnn Loshaw's term, which is approved through 2024. Sherry asked if there were any more questions.

**5. Adjournment:** The Next meeting will be July 28, 2022, at Landmark MS/HS building at 12:00pm.

**Motion** by Kimberly Bowman to adjourn at 1:35 p.m. Second: Bonnie DiNardo

Vote: 4-0 Aye

Motion Carried

Board Secretary Signature Bonnie DiNardo

Date 7-28-2022

Initial BMD