

**Landmark Academy
Minutes of the Regular Board Meeting
August 25, 2022**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:04 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1.	1. Sherry Bevins-Castillo – President
2. Kimberly Bowman - VP	2.
3. Bonnie DiNardo – Secretary	3.
4. LeAnn Loshaw - Treasurer	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Public Comments: None

Correspondence: One item: Letter from SVSU approving the line of credit request.

Approval of July 28, 2022, Minutes

Motion by Bonnie DiNardo to approve the July 28, 2022, re-organizational meeting minutes. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Motion by Kim Bowman to approve the June 23, 2022, budget meeting minutes. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

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Discussion of Finance Reports

Financial Reports as of July 31, 2022, presented by Lori Lamontagne

Lori LaMontagne presented the July financial report to the board. We had lots of projects going on this summer. Landmark still has a very strong balance even with the projected spending. Travis informed the board that next month there will be a cash flow projection thru the end of June. As of July, Landmark's enrollment is over the budgeted projection. Debby Wilton reminded the board that enrollment fluctuates during this time of year, as families finalize their decisions. We will have our final fall count in October.

Motion by Bonnie DiNardo to approve the July 31, 2022, Finance Report. Second: LeAnn Loshaw

Aye: 3

Opposed: 0

Discussion: None

Motion Carried

3. Executive Leadership Update (40 minutes)

Adam Hoskins (K-5): The Elementary Open House went well. There was a consistent stream of families, and we received lots of positive feedback. We are ready for the school year. Core 2 Leader in Me training was today, and the next step is to add the academic portion. Student will be able to build portfolios and set goals for themselves. We are excited for the year to begin.

Debby Wilton (MSHS): August has been a busy month. There has been lots of training, with new teacher and all staff training. SVSU will be coming at the end of September, Landmark is up for re-authorization. They will be here September 28th -29th and virtually on the 30th. Debby believes that SVSU will want to virtually interview the board members, and she will keep them updated. We are preparing teachers for the re-authorization visit. MSHS has orientation today from 1:00pm to 6:00pm, we are getting ready and looking forward to students and their families visiting.

Mom to Mom sale was a success. Annette did a wonderful job and Travis, and Tom were fantastic with all the set up help they gave. The sale was moved up a week due to the Annual Yard Sale Trail.

The handbooks for the Elementary, Middle and High Schools are ready for approval by the board. There were not many changes and no significant changes. Kim Bowman asked about the online student handbook. Debby informed the board, that there have been no changes to that handbook in the last couple of years, which is why they do not need to approve it.

Motion by Bonnie DiNardo to approve the Elementary, Middle and High School handbooks for the 2022-2023 school year. Second: LeAnn Loshaw

Aye: 3

Opposed: 0

Discussion: None

Motion Carried

Debby introduced Tom Gostinger and explained that he was here to update the board on the Behavior and Safety Annual Report to the State of Michigan. Tom explained that last year was really our first year back after COVID and it was an adjustment year as students readjusted to the return to in-person learning. This year will be more of a back to normal school year. Our numbers are very good. We have created a fantastic behavior team for both building with strong emotional support for the students as well. The State of Michigan form has

Initial BMD

six sections that we must report on, and we only have incidents in one section. We had zero incidents to report in all the other sections. This is a combination report of both buildings. Each incident was giving its due diligence and investigated thoroughly.

4. Board Strategy & Planning (20 minutes)

Kim asked for a motion to approve the Board Member Attendance Policy

Motion by Bonnie DiNardo to approve Board Member Attendance Policy. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Kim asked for a motion to approve the updated signers for the bank accounts. Eastern Michigan Bank and U.S. Bank are where Landmark has accounts.

Motion by Bonnie DiNardo to approve the continued designation of depositories with the addition of LeAnn Loshaw. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Travis updated the board on projects that happened this summer along with photos.

A new soccer field was constructed.

New construction of the parking lot was completed. The project wrapped up a few days past the substantial completeness date.

Travis discussed a change order with the parking lot and reviewed the details with the board.

Drain tile was installed and additional regular mulch was added as cover elementary playground.

MSHS Building: The sound booth was removed in the Auditorium and changed to a portable system. New flooring was added to that section and painting was done. Eventually bleachers will be added against that wall to create additional seating. New flooring was installed throughout the buildings this summer. Natalie Stocks with the help of a few Landmark students created a mural on the wall and doors of the main entrance to the main gym.

Family Night 2022: Debby updated that Family Night was very successful. We had lots of volunteers, and the event was very well attended. We were able to speak with lots of families.

Motion by Bonnie DiNardo to approve the change order for the parking lot, not to exceed \$11,205.00. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Initial BMN

Kim Bowman inquired about virtual enrollment numbers. Debby estimated that K-8 has around 21 students and so does High School. We are probably around 50 students total, which is a good number. It is down from last year, but we have had more students return to in-person learning this year.

5. Adjournment: The Next meeting will be September 22, 2022, at 6pm. Bonnie DiNardo will not be attending.

Motion by Bonnie DiNardo to adjourn at 12:43 p.m. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature Bonnie DiNardo

Date 9-23-2022

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