

**Landmark Academy
Minutes of the Regular Board Meeting
September 22, 2022**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 6:08 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President	1.
2. Kimberly Bowman - VP	2.
3.	3. Bonnie DiNardo – Secretary
4. LeAnn Loshaw - Treasurer	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Public Comments: None

Correspondence: None

Approval of August 25, 2022, Minutes

Motion by Kim Bowman to approve the August 25, 2022, regular meeting minutes. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Discussion of Finance Reports

Financial Reports as of August 31, 2022, presented by Lori Lamontagne

Lori LaMontagne presented the August financial report to the board. Expenditures were larger due to the summer capital improvement projects (flooring, phase one of the parking lot). As of August, Landmark's enrollment is at 852. Landmark is currently in the process of our audit. We still must have the single audit

Initial BMD

done, but the main audit had no findings. Sherry Bevins-Castillo asked if the flooring was complete. Travis Gostinger informed the board that the scheduled flooring project has been completed but we will need to plan for some additional flooring replacement in the main gym/auditorium.

Motion by Kim Bowman to approve the August 31, 2022, Finance Report. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

3. Executive Leadership Update (40 minutes)

Adam Hoskins (K-5): We are preparing for the SVSU visit next week. The first Leader of the Month Assembly will be held on September 30th. NWEA testing and data drops will happen the first week of October. We are planning M-Step prep for our students and looking to get the parents involved. Our new technology teacher has been a great addition and is helping us identify students that need assistance.

Debby Wilton (MSHS): The SVSU Educational Program Review visit is next week. Wednesday they will be visiting Elementary and Thursday they will be visiting the Middle/High school. The team will be interviewing students and parents, observing teachers, and touring the buildings. They would like to interview the board on Friday, September 30 via Zoom. Debby will update the board once she knows the time. MSHS has been working with the teachers, so they are comfortable with observations and questions. This is all part of our reauthorization process. We will keep you updated as to how the process is going.

State Assessment Data: The board received handouts from Debby with the 2022 data scores. Debby communicated that there have been many unique challenges the last few years with COVID and its fallout. We are now able to put our normal protocols back in place. There are lots of plans moving forward to bring our scores up. Kim Bowman asked what we have in place to challenge students who do well on the state tests. Debby and Adam communicated that there are several ways Landmark helps students grow. Further discussion commenced.

Transportation: Debby and Travis have been working with Karen Kielbas on our transportation waiting list. We have asked MET and they say a bus should be available mid-October. We would like the board to approve moving forward with the acquisition of another bus. Travis explained that it would be a one-year contract that we would be able to reevaluate at the end of the school year. There will need to be an amendment to the budget. Kim Bowman asked if we keep track of whether students are using their saved bus seat. Debby explained that attendance is taken on the bus and Karen keeps track of whether students are using the bus transportation. If they are not using it, Karen will reach out to find out if it is still needed. Seats that are empty for an extended period with non-responsive parental contact will result in the loss of the seat.

Motion by Kim Bowman to move forward with the acquisition of a seventh bus for transportation. The additional expense not to exceed \$100,000 for this school year. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: Sherry asked Travis to confirm that we can get the bus and then make sure the people on the wait list are informed.

Motion Carried

4. Board Strategy & Planning (20 minutes)

Initial Bmw

Sherry Bevins-Castillo gave official notice that this is her last year on the board. She will submit a formal letter next month. Sherry wanted to give plenty of notice so that there will be a smooth transition. She has enjoyed her time on the board and it proud to have been part of Landmark.

5. Adjournment: The Next meeting will be October 27, 2022, at 12:00pm.

Motion by Kim Bowman to adjourn at 7:00 p.m. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature Bonnie D. Malick

Date 10-28-2022

Initial BMD