

Landmark Academy
Minutes of the Regular Board Meeting
November 17, 2022

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:06 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President	1.
2. Kimberly Bowman - VP	2.
3. Bonnie DiNardo – Secretary	3.
4. LeAnn Loshaw - Treasurer	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: Landmark parent

Public Comments: None

Correspondence: Debby Wilton presented the correspondence, there were four items. 1) The SVSU Field Rep Report, 2) The Hylant Insurance Review that concluded Landmark has met all insurance requirements, 3) The SVSU Annual Report, 4) An email from a parent. Debby and Sherry met to discuss, and Sherry responded to the parent.

Approval of October 27, 2022, Minutes

Motion by Kim Bowman to approve the October 27, 2022, regular meeting minutes with grammatical corrections. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Discussion of Finance Reports

Initial BMD

Lori LaMontagne presented the October financial report to the board. Lori explained the cash usage due to the large capital projects that were completed over the summer. State aid payments started this month, and we are now trending uphill. Current enrollment for Landmark is 858. Travis Gostinger mentioned that October is the first month we begin to receive State aid payments for the school year. Lori informed the board that a large payment for the parking lot updates was made this month as well as the purchase of chrome books, due to increased enrollment.

Motion by Kim Bowman to approve the October 31, 2022, Finance Report. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

3. Executive Leadership Update (40 minutes)

Adam Hoskins (K-5): The 4th and 5th graders attended the Veterans Day Program in the MSHS building. Elementary partnered with Texas Roadhouse and made signs thanking veterans for their service. Texas Roadhouse passed them out to the veterans with their bill on Veterans Day. Elementary received a call from a veteran who had received one. The veteran wanted to thank Jordan for the card.

Staff will receive additional Leader in Me training on Monday, November 28. The Leader in Me website is available for classroom use to incorporate Leader in Me curriculum.

The Special Education Review with SVSU went great. There are some areas that they will be looking into for improvements. Landmark Academy received a compliment that the culture that has been created is in the top 10% of schools that the reviewer has been in.

Monday, Elementary will hold a staff potluck to celebrate the Thanksgiving holiday.

Debby Wilton (MSHS): MSHS held the first Annual Veterans Day Assembly. The social studies team planned it with assistance from Bob Dean (band). Staff veterans were invited to speak. Students and staff were asked to invite veterans to be their guests and the Sea Cadets were invited. We would like to build on this and make it an annual assembly. Positive feedback was received from the veterans who came as well as the students and staff.

Last month Landmark received an Educational Program Review (EPR). There were three recommendations from SVSU. The Landmark Leadership Team has created an action plan to address the recommendations. This was reviewed with the board.

The SVSU Special Education Review was held in November. They did interviews, observations and the team looked at IEP's for individual students for three years. Landmark received lots of positive feedback and will create an action plan for both the Elementary and the Middle/High school. We have not received the report yet but will present it to the board when we do.

Parent/Teacher Conferences were held at the beginning of November. The MSHS building went back to the open house style of conferences and this received many positive comments. Elementary had 72% parent

Initial BmD

participation and the MSHS had 23%. MSHS will look at ideas to increase parent participation for next year. The conferences that are held in February are invite/request meetings only. Elementary will be moving to student led conferences, which is part of the Leader in Me program. Students will fill out self-evaluations and will be encouraged to attend conferences.

The SVSU Annual Report was received. Our response is due in January and will be presented to the board next month. The scoring is done in three (3) areas. The areas are Achievement, Compliance and Governance. The overall score status is "Adequate". Bonnie DiNardo expressed concern that during her interview she took too long to answer some questions and would like to receive a review of the Strategic Plan on a more consistent basis.

4. Board Strategy & Planning (20 minutes)

Budget Amendment for Adoption: Travis informed the board that we do this in November because the state has adopted their budget and we have the official student count number from the October count day. This gives us a clearer picture of the state funding that Landmark will receive. Our official pupil count is 840 and our budget is based on a blended count of 834.5. The final amendment for the budget will be in June. Lori explained that the largest increase is due to the increase in staffing and pupil services. As always, Landmark likes to plan conservatively with our budget. Kim asked how many additional positions we added, Lori informed her it was five (5).

Plans for the updating of the HVAC system have begun. Kim asked if we were taking bids. Travis explained that we are not taking bids yet. They have met with a company to assess what our needs are and what that might cost. The estimated cost was much higher than expected. Landmark will be meeting with another company to see what options we may have. Once we have that information, we can decide which option will give us the best long-term solution and then start the bid process.

Kim inquired about our free lunch program and if we must apply for it every year. Debby explained that Landmark does not have to apply for that program every year. We only had to submit that application once. We do have to have the families fill out the yearly free/reduced lunch form. Landmark currently has 70% of our students that qualify for free lunch, which puts us well above the required percentage to receive free lunch for the entire student body.

Motion by Kim Bowman to approve the proposed budget amendment. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Sherry asked if there was any other business to discuss. No one had anything else to bring for discussion to the board.

5. Adjournment: The Next meeting will be December 15, at 12:00pm. One week earlier due to the Christmas holiday.

Motion by Kim Bowman to adjourn at 1:02 p.m. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

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Motion Carried

Board Secretary Signature B. J. Meardo

Date 12-16-2022

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