

**Landmark Academy
Minutes of the Board Meeting
December 16, 2021**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:06 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President/Treasurer	1.
2. Kimberly Bowman - VP/Secretary	2.
3. Bonnie DiNardo – Member	3.
	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: Doug Newcombe

Sherry Bevins-Castillo requested a motion to adjust the agenda and add Board Candidate Recommendation under item 4. Board Strategy and Planning on the agenda.

Motion by Kim Bowman (Board Member) to approve the addition of Board Candidate Recommendation under Item 4. Second: Bonnie DiNardo

Vote: 3-0 Aye

Motion Carried

Public Comment: None

Correspondence: Travis Gostinger: SVSU Field Report and the SVSU Annual Report and email from Dr. Lewis. Landmark Academy received the Hylant Insurance review for SVSU.

Initial BmD

Approval of November 18, 2021 Minutes

Motion by Kim Bowman (Board Member) to approve the November 18, 2021 meeting minutes with two corrections: add dollar sign on page two and change 3rd to 2nd on page four. Second: Bonnie DiNardo

Vote: 3-0 Aye

Motion Carried

Discussion of financial reports:

Financial Reports as of November 30, 2021, presented by Travis Gostinger.

Landmark has a healthy cash position of \$1.5 million dollars. For the month of November, Landmark's revenue was just over a million dollars with expenses at \$900,000. Landmark is working with US Bank on the bond adjustment. Fall enrollment count was 808, current enrollment is 801 students. Staff Hazard Pay bonuses and fence installation were paid during the month of November.

Approval of November 30, 2021 Financial Reports.

Motion by Kim Bowman (Board Member) to approve the November 30, 2021 meeting financial reports as presented. Second: Bonnie DiNardo (Board Member)

Discussion: Kimberly Bowman asked about the lower enrollment numbers. Debby Wilton explained that we had three students graduate and a few who choose to leave. But this is a normal occurrence, and we usually see an increase in January at semester change.

Vote: 3-0 Aye

Motion Carried

3. Executive Leadership Update (40 minutes)

Adam Hoskins (K-5): Elementary has a kindness challenge this month. It is student driven, with students 3-5 giving surveys to their classmates. Three survey questions:

- Classmate did something nice for me – over 70% said yes
- My teachers/Landmark Team Members did something nice for me – over 77% said yes
- Rate overall class as nice, five being the highest – 5 was the most selected option

Leader of the Month assemblies are going well. Christmas performances will also be happening this month. It will be virtual/streaming for parents to see. Door decorating contest being held. Elementary is trying to have a bigger social media presence so parents can see what is happening at school. January challenge will be excellence with an Olympic theme.

Debby Wilton (MS/HS): Debby presented fall conference data to the board. MS/HS did go down a little this year. We will look to see what changes we can make for next year. NWEA testing will be done by break. Elementary will start NWEA testing in January. The data will be ready for the board to review in February.

Band concerts were this week. Some of our holiday traditions are back: door decorating contest, ugly sweater contest. Judging will be on Tuesday, December 21st. A Skylert will go on Friday, December 17th reminding families that we have school next Monday and Tuesday.

4. Board Strategy & Planning (20 minutes)

Initial BMD

Lori LaMontagne presented breakdown of COVID ESSER funding. What Landmark received and how funds will be allocated.

Strategic planning: Debby Wilton presented the strategic goals and district objectives for the 2021-2022 school year. The leadership team will look at this monthly to see how we are progressing. This year will be the baseline year following the COVID Educational Plans. Landmark will begin working to become a blue-ribbon school. This is a multi-year program. Bonnie DiNardo asked about capital projects. Debby explained that there are plans for the next three years.

Travis presented the Annual Report from SVSU and the schools performance. Accompanying the general report was a letter from Dr. Lewis explaining the evaluation process. Educational Service Provider evaluation forms are being developed and there will be a new one for next school year.

Debby Wilton spoke to the board regarding safety protocols. Considering recent events, she wanted to remind the board that Landmark does have a safety plan. The Safety Committee will meet in January to review the existing plan and make recommendations as necessary. The recommendations will be brought to the board in February. In April there will be a review at the staff training. Mr. Pike, a member of our accountability team and retired police officer, will lead this training.

Board Candidate recommendation: Kimberly Bowman presented the sub-committee's recommendation for a new board member, Leeann Loshaw. Travis explained that he has reached out to Dawn at SVSU and once he has board approval, he will let Dawn know. Dawn will then request and interim appointment until the regular new board appointment period.

Motion by Kim Bowman (Board Member) to approve the Candidate recommendation for the board position from the sub-committee. Second: Bonnie DiNardo (Board Member)

Vote: 3-0 Aye

Motion Carried

Sherry Bevins-Castillo asked if any of the board members had attended the trainings offered. Bonnie did and she said they were excellent. Doug informed the board that there is one more training left, on January 11, 2022.

Sherry wished everyone a happy holiday season and expressed her appreciation for everyone.

5. Adjournment: The Next meeting will be January 27, 2022, at Landmark MS/HS building at 12:00pm.

Motion by Kimberly Bowman (Board Member) to adjourn at 1:32 p.m. Second: Bonnie DiNardo (Board Member)

Vote: 3-0 Aye

Motion Carried

Board Secretary Signature Bonnie DiNardo

Date 2-25-2022

Initial BND