

**Landmark Academy
Minutes of the Board Meeting
September 23, 2021**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 6:07 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act. The meeting was held in person and the public could attend virtually.

Virtual / Telephonic Meeting Zoom Link: <https://us02web.zoom.us/j/89011730615>, Dial In: (312) 626-6799, Meeting ID: 890 1173 0615

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President/Treasurer	1.
2. Kimberly Bowman - VP/Secretary	2.
3. Bonnie DiNardo - Member	3.
	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Public Comments: None

Correspondence: Two items both from SVSU, one is the August Field Rep Report sent from Doug Newcombe and the other was an email from Dawn Gillespie about board training in November.

Approval of August 26, 2021 Minutes

Motion by Kimberly Bowman to approve the August 26, 2021 meeting minutes as presented.

Second: Bonnie DiNardo

Kimberly Bowman asked for the first paragraph of the first page to be re-worded to read better. Also to change the second page first paragraph to say school counselor specifically.

Initial BMD

Roll Call Vote: Sherry Bevins-Castillo – yes
Kimberly Bowman – yes
Bonnie DiNardo – Yes

Motion Carried

Discussion of financial reports:

Financial Reports as of August 2021, presented by Travis Gostinger.

Travis states that Landmark Academy's cash position is \$2.6 million. We have \$500,000 in our money market account which includes \$250,000 set aside for capital improvements. This past summer we've been able to complete capital improvements in which, a significant portion came from the ESSER federal funds. We'll still have this to use for some of our other projects. We are starting at a very healthy cash position this school year. The first state aid payment will hit in October. Our enrollment is currently 813 students. 74 students are enrolled in our Virtual Program. Our budget was based on 775 students. Count day is October 6, 2021. We are trending in a good direction. This puts us in a better position to have a favorable rating from Standard and Poors. A question came up about increased payroll. Travis clarified that this was due to summer school payout.

Approval of August 2021 Financial Reports.

Motion by Kimberly Bowman to approve the August 2021 meeting financial reports as presented.

Second: Bonnie DiNardo

Roll Call Vote: Sherry Bevins-Castillo – Yes
Kimberly Bowman – Yes
Bonnie DiNardo – Yes

Motion Carried

3. Executive Leadership Update (40 minutes)

Debby Wilton: Debby reported that the Elementary is off to a great start. They are bringing back some traditions that they haven't been able to do because of Covid-19 protocol. They are also working hard on the Leader In Me Program. Elementary surveys will be sent out a couple times a year to parents and students. Adam will bring survey data to the board. Laker Leader Tickets and positive incentives are being added. Debby also presented the Discipline Report. The last few years our bullying data has gone down. Our numbers last year look very similar to the year before that. NWEA is finishing up in both elementary and MSHS. We will bring fall data at the next meeting. Our SIP goal is that students will grow 10% from fall to spring. Very busy start for MSHS, we are now in a routine. Some students have struggled with getting back to in person instruction. We are going to have Homecoming the first week of October. The students are excited about that. Guests will not be allowed to reduce any safety concerns. We will revisit for the next dance. Sports are underway and going well. MSTEP was released for public view. Our teachers have reviewed the data and developed action plans. A chart was presented with a comparison from 2018-2019 to 2020-2021. A lot fewer students tested than usual. High School teachers also made action plans based on PSAT and SAT scores. Travis added that the ESSER funds are to support learning loss during the pandemic. We are working with a consultant and have shared our plans and asked for input. We are consulting to look at how other schools have used those funds to make sure we are using the funds the best we can for our students.

4. Board Strategy & Planning (20 minutes)

Initial BMD

Sherry Bevins-Castillo reminded the board members of the board training update from SVSU for November and January. I think it will be virtual. We are still working through the process of the management evaluation form and process. Sherry would like to finalize the evaluation document for the board members to review and see if any changes are to be made. Travis stated that we should move forward with the evaluation. Bonnie mentioned that they were planning to simplify it. Sherry said that her and Bonnie could set a time to review and make changes and present at the next meeting. Kimberly inquired about masks and band instruments on the buses. Debby clarified that masks are provided on the buses and that she would talk with our transportation coordinator. Kimberly asked about our retention rate. Debby stated that she would begin working on that after count day and should have that for the October meeting. We are seeing a lot of new students. Kimberly asked about continuing the virtual program and parent surveys. Debby said we are continuing the program and we plan to have virtual parent surveys this year. Kimberly asked about students loading the bus early and being on the bus for a long time. Debby stated that we are planning on adding a new bus in November and the time will be better. Further discussion commenced. Bonnie inquired about student 18. Debby said he is doing well.

The next meeting date is October 28, 2021 at 12:00 p.m. in person.

5. Adjournment:

Motion by Kimberly Bowman to adjourn at 6:46 p.m.

Second: Bonnie DiNardo

Roll Call Vote: Sherry Bevins-Castillo – Yes

Kimberly Bowman – Yes

Bonnie DiNardo – Yes

Motion Carried

Board Secretary Signature Bonnie DiNardo

Date 10-31-2021

Initial BMD