

**Landmark Academy
Minutes of the Regular Board Meeting
December 15, 2022**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:06 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President	1. LeAnn Loshaw - Treasurer
2. Kimberly Bowman - VP	2.
3. Bonnie DiNardo – Secretary	3.
4.	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Public Comments: None

Correspondence: None

Approval of November 17, 2022, Minutes

Motion by Kim Bowman to approve the November 17, 2022, regular meeting minutes with one grammatical correction. Second: Bonnie DiNardo

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Discussion of Finance Reports

Financial Reports as of November 30, 2022, presented by Lori LaMontagne

Lori LaMontagne presented the November financial report to the board. We've received the second state aid payment for the year. Expenditures include planned spending on capital projects that occurred over the

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summer. Several of these projects are funded by ESSER III. Current enrollment for Landmark is 865. The official fall count was 839.95 FTE. Travis informed the board that students enrolled after fall count up to the spring count are eligible to be funded by Section 25e funding.

There was a question on check approval and which board members should be approving. As Treasurer, LeAnn Loshaw will approve checks, however copies will also be sent to the Board President and Vice President.

Motion by Kim Bowman to approve the November 30, 2022, Finance Report. Second: Bonnie DiNardo

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

3. Executive Leadership Update (40 minutes)

Adam Hoskins (K-5): Elementary is having fun with the holiday season. The Laker Leader Assembly is this Friday, and some classes will be performing Christmas carols along with the teachers. Next Tuesday, the high school drama class will be coming over to perform for the students. Santa will also be paying a visit next week. Elementary recently posted a festive social media video featuring Adam, Tracee, Michelle, and Jocelyn. It has received lots of positive feedback from parents and students.

Debby Wilton (MSHS): MSHS band concerts went very well. The students and staff are looking forward to Christmas break. The staff will have an ugly sweater contest the last day before break.

Travis, Debby, Adam, Jamie Nestle, Sabrina Vincent and Renee Crawford attended the MAPSA Charter School Conference last week. The sessions were very informative, and it was a great networking opportunity to meet with peers.

Debby informed the board that responses to the Special Education Reviews are in process. In addition, the paperwork for reauthorization is also being completed, which is due by January 9th. Kim asked if there was any news on what SVSU is doing in terms of length of authorization. Travis explained past reauthorization history and a positive outlook for the upcoming renewal.

Debby went over the results of the parent/student survey. There were 4 surveys (K-2, 3-5, MS, HS). It was nice to see that we had an equal representation of parent/guardian responses from all grades. Review of the survey results ensued. Kim offered a suggestion. She mentioned knowing about another school program that offered a support group for ADHD students. She further discussed how it connected students with other students who are facing the similar challenges.

4. Board Strategy & Planning (20 minutes)

Debby informed the board that there are policies up for approval in January. They have been sent to the board for review. Kim had a question on the Fair Labor Standards Act and asked if we provide a private place for breastfeeding mothers. Both Adam and Debby let her know that there is a space in both buildings for them to use.

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Kim had a question about the change regarding registered sex offenders. She requested clarification regarding the policy. Debby said there was a change in legislation. It was further discussed that we do not have to change our policy.

Sherry asked if there was anything else for discussion. Debby mentioned that next month the strategic plan will be reviewed with the board. Kim asked about the ESP evaluation process for this year. Sherry asked Travis if he would update and send the evaluation tool to the board. Travis responded that he would make the updates to reflect the most recent academic year and would email the board with the tool and instructions.

5. Adjournment: The Next meeting will be January 26, 2023, at 12:00pm.

Motion by Kim Bowman to adjourn at 12:49 p.m. Second: Bonnie DiNardo

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature

Bonnie DiNardo

Date

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