

**Landmark Academy
Minutes of the Board Meeting
February 23, 2023**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 6:10 p.m., by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President	1. Bonnie DiNardo - Secretary
2. Kimberly Bowman - VP	2.
3. LeAnn Loshaw - Treasurer	3.
4.	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Public Comments: None

Correspondence: Travis Gostinger communicated that there are three items: 1) We received a Board Appreciation Letter on January 31, 2023 from SVSU. 2) We also received communication regarding board appointments and reappointments from SVSU. Kim Bowman is up for renewal June 20, 2023 and we will also have Sherry's position to fill. 3) Travis communicated that we will be working with our attorney on a letter received regarding a concern from a previous staff member.

Approval of December 15, 2022, Minutes

Motion by Kimberly Bowman to approve the December 15, 2022, meeting minutes as presented.

Second: Sherry Bevins – Castillo

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Initial BMD

Discussion of financial reports:

Financial Reports as of January 31, 2023, presented by Lori LaMontagne.

Lori LaMontagne presented the January financial report to the board. She communicated that we are trending a bit upward as we would expect this time of year. Current enrollment is 854. Food Service is going really good with Variety. Next month you will see federal grants reconciled. Our CA has been approved for Title funds and were in the process of amending our ESSER. Lori reviewed the check register. Travis communicated that the website redesign cost is reflected here.

Approval of December 31, 2022 and January 31, 2023 Financial Reports.

Motion by Kim Bowman to approve the December 31, 2022, and January 31, 2023 meeting financial reports as presented.

Second: Sherry Bevins-Castillo

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

3. Executive Leadership Update (40 minutes)

Adam Hoskins (K-5): In January we celebrated National School Choice Week. We had Coffee and Conversation that week with K-6 parents and discussed MSTEP. We have another event planned on March 2nd. Our student leaders assisted with that event. We also had a Neon Party that week and hosted over 300 students and parents. We have started using the Lexia reading program to target student reading. March is Reading Month is right around the corner. We will be doing "One Book One School" again. We will have guest readers again throughout March. We are reaching out to the community: McDonald's, Café Nola, Texas Roadhouse, etc. to hang up posters at their establishments for One School One Book. If students go to those locations, they will get a signature and be entered into a drawing.

Debby Wilton (MSHS): We wrapped up the semester with exam week and then we had parent/teacher conferences. Conferences were by request or invite. We had great attendance. We are kicking off second semester and basketball season. We received our third and final set of bleachers and they have been installed. Open enrollment is March 10-24. During that time, we have our Mom 2 Mom sale, Kindergarten Round Up and 5th Grade Transition Night. It is a busy time! We have the film crew coming in tomorrow to work on the final filming for the commercials. The commercials will be on our website, social media, and YouTube.

Debby discussed the board policies for approval. She communicated that the policy about school visitors needed to be discussed with the board. LeAnn inquired what our option was. Debby said that we do not have to accept it and we can keep it as is. Further discussion commenced.

Initial BMD

Motion by Kim Bowman for the board to adopt policies 6460, 6700 and 8805 and to reject 9150, the visitor policy.

Second: Sherry Bevins-Castillo

Aye: 3

Opposed: 0

Discussion: None

Motion Carried

Debby presented the 2021-2022 Annual Education Report. Kim Bowman inquired about AP classes. Further discussion commenced. Debby presented Winter NWEA Data. You will get the Sec. 98b Goal Progress Report twice a year (February and no later than the last day of school). The report shares how many students made their growth goals in reading and math. Further discussion commenced. Debby reviewed NWEA heat maps. Kim Bowman inquired about the 50th percentile. Debby communicated an example with 3rd graders. We are excited about the Lexia reading program to assist with reading scores in elementary. We are also working to bring it the 6-8 grades as well. Debby asked if there were any questions about the data.

4. Board Strategy & Planning (20 minutes)

Travis brought up previous conversations involving our HVAC units. We have been consulting with Nick from Matrix Consulting Engineers, Inc. He offered to join the meeting today to discuss options with us. Full replacement is not an option in our budget so we asked him to prioritize, and he brought back an estimate that will work in our budget. As a reminder, ESSER funds will be used for some of this project as well. Nick walked through the project with the board. This project would go over the next few years to get everything updated. Travis asked Nick to talk through the base bid. There are four rooftop units that need replaced in the first bid. They are requiring constant maintenance. Also, there are 4 units included that are in the worst condition at the Elementary. Kim Bowman inquired about how we will determine the next projects. Nick discussed his meeting with Rich Willett and Superior to determine the project priority. Further discussion commenced.

Motion by Kim Bowman to approve the HVAC project as presented not to exceed \$1.5 million.

Second: Sherry Bevins-Castillo

Aye: 3

Opposed: 0

Discussion: None

Motion Carried

Debby reviewed the Strategic Plan with the board. The overarching areas for our strategic goals are academic growth, culture, authorization, enrollment, operational and staff retention. She reviewed progress toward the goals and communicated that goal progress would be reviewed a couple times a year with the board. We also have a goal to become a Blue Ribbon school and our Leadership Team is working on that. Kim Bowman inquired about what it means to be a Blue Ribbon School. Further discussion commenced. Travis communicated that we are testing a pilot program in science and social studies with our virtual students. Further discussion commenced.

Sherry communicated that the board members will compile their ESP Evaluations and present it at the March meeting. Further discussion commenced.

Initial BMD

Kim Bowman asked if we needed to review our school security plan. Debby said that she would bring the safety and security plan to the board when any changes were needed.

5. Adjournment:

Motion by Kim Bowman to adjourn at 7:32 p.m.

Second: Sherry Turpin

Aye: 3

Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature Bonnie D. Maldo

Date 3-23-2023

Initial Bmo