

Landmark Academy
Minutes of the Regular Board Meeting
March 23, 2023

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:06 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President	1.
2.	2. Kimberly Bowman - VP
3. Bonnie DiNardo – Secretary	3.
4. LeAnn Loshaw - Treasurer	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Public Comments: None

Correspondence: We have three items of correspondence. Travis Gostinger presented the first two items. First is from Dawn at SVSU regarding our reauthorization update. They are recommending a four-year renewal. The formal renewal will be sent after it has been approved at their board meeting. The second item deals with our expiring ESP agreement. Dawn has sent us an email walking us through the process of renewal. Debby Wilton informed the board that this morning they received an email from a grandmother and Adam Hoskins and Leslie Butler called the grandmother and spoke with her. Debby will update Sherry on the issue.

Approval of February 23, 2023, regular board meeting and special board meeting minutes.

Motion by Bonnie DiNardo to approve February 23, 2023, regular board meeting and special board minutes as is. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Initial BMD

Discussion of Finance Reports

Financial Reports as of February 2023, presented by Lori Lamontagne

Lori LaMontagne presented the February financial report to the board. Landmark is trending upwards, which is the norm for this time of year. We are still seeing expenses from the large capital improvement projects that were started last summer. Current enrollment is 849.3.

Travis discussed the FDIC insurance limits regarding the school's deposit accounts. He communicated that we will be looking into additional options available regarding any funds over the FDIC limit and bring a recommendation to the board. He also communicated that the HVAC project will begin with a kick off call in April. This is a scheduled timeline and is expected to be completed in the summer of 2024. Lori reminded the board that this is funded through Esser III.

Doug Newcomb asked if we had any other major capital improvements planned. Travis responded not at this moment. We would like to extend the stage in the auditorium so the entire band will fit on the stage. We still have repairs to make in the parking lot, but those repairs will wait until we build our fund balance back up. Phase one of the parking lot repairs and new carpeting in the building was completed this past summer.

Motion by Bonnie DiNardo to approve the February 2023, Finance Report. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

3. Executive Leadership Update (40 minutes)

Adam Hoskins (K-5): Elementary is finishing up March Reading Month. "A Boy Called Bat" was the book chosen for the One Book One School Program. The students did a virtual zoom with a bat sanctuary that they enjoyed. A stuffed bat has been hidden in different locations around the school all month for the children to find. Bingo sheets for students and a community reading event were some of the different ways Elementary promoted the event. Students can win prizes by participating. Kindergarten Round Up was held yesterday. There were twenty-five families that attended. We already have some students registered for next year. Adam went to area preschools to drop off goody bags and read to students to promote Kindergarten Round Up. Term three is ending tomorrow and term four will begin when we come back from break.

Debby Wilton (MSHS): The Mom-to-Mom Sale was a great success. We had a line of people around the building waiting to get in. Annette thinks we had almost 2,000 people come through the building. Debby spoke with many people, giving them information about Landmark. It was a super busy day with lots of great exposure for Landmark. Travis gave Doug some back story about the Mom-to-Mom Sale. It began as a marketing idea to gain exposure for Landmark Academy and it has grown beyond expectations.

Tonight is 5th Grade Transition. The 5th graders will come over to the MSHS building after school and meet the 6th grade team and participate in various activities. A parent meeting will be held at 5:00 p.m.

April will be busy with state assessments that begin the week after we get back from spring break.

The Labor Day waiver has been approved and the school calendar for 2023-24 is ready for approval. It is very similar to this year, with one additional PD Day in January.

Initial BMD

Motion by Bonnie DiNardo to approve the Landmark 2023 - 2024 School Calendar. Second: LeAnn Loshaw
Aye: 3 Opposed: 0
Discussion: None
Motion Carried

4. Board Strategy & Planning (20 minutes)

Travis presented the board portal update. An email will be sent to each board member giving them access to the newly created site.

Sherry Bevins-Castillo presented the Educational Service Provider management evaluation for the 2021-22 school year. Summit received a Highly Effective evaluation rating. Travis added that the feedback from the evaluations was extremely helpful. Bonnie DiNardo complimented Travis on the consistent communication he provides to the board.

Sherry opened discussions on the Education Service Provider contract. She asked if the board would like to have more discussion or if they felt comfortable voting. LeAnn Loshaw asked if the board wanted to wait to include Kim since she was not able to attend the meeting. The rest of the board agreed. Sherry reminded the board that the timeline is not long. The contract must be sent to SVSU by April 15, 2023. The checklist needs to be completed and uploaded to SVSU by April 30, 2023 so SVSU can approve it at their May meeting and then it will come back to us for our June meeting.

Sherry put forth the option of a special board meeting, so all members are here to approve the Education Service Provider contract. Due to the timeline the contract will need to be approved at the special board meeting. Travis asked that all questions be sent in ahead of time, and Sherry agreed. The special board meeting will tentatively be scheduled for Monday, April 3, 2023, at noon.

Sherry asked if there was any other business to discuss. There was none.

5. Adjournment: The next regular board meeting will be April 27, 2023, at 12:00pm.

Motion by Bonnie DiNardo to adjourn at 12:46 p.m. Second: LeAnn Loshaw
Aye: 3 Opposed: 0
Discussion: None
Motion Carried

Board Secretary Signature Bonnie DiNardo
Date 4-28-2023

Initial BMD