

**Landmark Academy
Minutes of the Regular Board Meeting
October 27, 2022**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:02 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President	1.
2. Kimberly Bowman - VP	2.
3. Bonnie DiNardo – Secretary	3.
4. LeAnn Loshaw - Treasurer	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: Doug Newcomb

Public Comments: None

Correspondence: Debby Wilton presented the correspondence, there were three items. The Education Program Report from SVSU. The report was just received, and the leadership team is going through it. At next month's meeting the board will be presented with more information and the leadership team's response. Kim Bowman asked if there seemed to be more scrutiny this time. Doug Newcomb told the board yes; it can feel that way. There is a new process, and it has specific domains with specific parameters. It is now a more evidence-based process. Debby also informed the board that our reauthorization packet is due to SVSU in January and the board will be receiving more information in the upcoming months. The updates to Title 9 have already been posted on the website and some of our staff have already been trained. Debby and Adam Hoskins will attend a training at SVSU.

Approval of September 22, 2022, Minutes

Motion by Kim Bowman to approve the September 22, 2022, regular meeting minutes. Second: Bonnie DiNardo

Aye: 4

Opposed: 0

Initial BMD

Discussion: None
Motion Carried

Discussion of Finance Reports

Financial Reports as of September 30, 2022, presented by Lori Lamontagne

Lori LaMontagne presented the September financial report to the board. She reminded the board that the state sends 11 state aid payments and there is no payment during the month of September, and that cash was being expended for the capital improvement projects that had taken place over the summer. ESSER dollars were used towards those capital improvement projects. Current enrollment for Landmark is 854. Next month we will see an increase for our bus payment. Landmark now has an extra bus to transport students. Travis Gostinger informed the board that the new bus is a two-year contract.

Kim Bowman asked if our enrollment has gone up by 50 students. Debby explained that the chart showed last year's numbers and we will get our official result from count day later this month. Kim also asked about the kindergarten numbers. Debby explained that those numbers included online students.

Motion by Kim Bowman to approve the September 30, 2022, Finance Report. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None
Motion Carried

Pat from Croskey Lanni presented the financial audit for the year end June 30, 2022. In addition to the regular audit, Landmark also requires a single audit, due to spending over \$750,000 in Federal dollars. The Independent Auditor Report exists to make sure financials are stated properly and according to the Government Auditing Standards. Pat let the board know that the audits received an unqualified opinion, "clean" with no findings.

Management's Discussion and Analysis of Fiscal Year ending June 30, 2022, is written by our management company. Croskey Lanni reviews it to make sure it is accurate. Pat complimented Landmark and said it was consistently one of the top out of the 60 plus schools they audit.

Pat took the board through the highlights of the report: our General Fund, Revenue, Long Term Debt, Uniform Budget, and Fund Balance. At year end, Landmark's fund balance was roughly 40% of expenses. Pat mentioned that he has seen an increase in most school fund balances this year due to Federal dollars being infused into their program. Travis reminded the board that the planned capital projects, which took place over the summer, would bring the fund balance into alignment with our goals.

Pat informed the board that there were no problems with our ESSER programs and no questions with our Federal Audit. Landmark has a very good fund balance and has complied with the Uniform Budget Act

Motion by Kim Bowman to accept the audit as presented by Croskey Lanni. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None
Motion Carried

Initial 

3. Executive Leadership Update (40 minutes)

Adam Hoskins (K-5): Elementary has been busy with the start of school. The Leader of the Month Assembly has begun. Students earn this and get to eat lunch with the principal. Instead of Halloween costumes, students will dress up as what they want to be professionally, and there will be speakers. Our first field trip of the year is kindergarten is taking a trip to Blake's Orchard. Survey's have been sent out for Leader in Me program. We are happy with seeing an increase each time the survey is given. There will be more training for Leader in Me, the coach is coming again next month.

Debby Wilton (MSHS): Policy updates for the board. The pronouns were removed from the Dress and Grooming policy and the required legal changes were made to the Grant Funds policy

Motion by Kim Bowman to approve updates as presented. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Landmark is in the final year of the Labor Day waiver. Leadership has requested to renew the waiver. The hearing will be done in January 2023, more information will be coming to the month in future months.

NWEA Data: Fall Data is our baseline data so we can measure our improvement/growth. Growth goals are being created. Elementary has already used the data. Every student is looked at individually and classroom work and M-Step results (if available) are also used to create goals and a plan to help the student succeed.

Retention Data will not be finalized until the end of October. Landmark has a similar retention rate to the previous year. Surveys are sent to all families that withdraw from Landmark.

Last week Food Services started serving a weekly salad bar for high school students. They loved it. It may eventually move to include middle school lunches as well.

4. Board Strategy & Planning (20 minutes)

Travis presented the second change order for the Parking Lot Reconstruction. This order will reduce the overall cost and includes the following: deduction for non-completion by deadline, deduction for a portion of the asphalt, and an increase to fix a tripping hazard for Elementary. The final cost is now \$1,000 less than the original contract price.

Motion by Kim Bowman to approve change order two for Boddy Construction contract. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

5. Adjournment: The Next meeting will be November 17, at 12:00pm. One week earlier due to the Thanksgiving holiday.

Initial BMD

Motion by Kim Bowman to adjourn at 1:20 p.m. Second: Bonnie DiNardo
Aye: 4 Opposed: 0
Discussion: None
Motion Carried

Board Secretary Signature Bonnie DiNardo
Date 11.21.2022

Initial BKD