

Landmark Academy
Minutes of the Re-Organizational Board Meeting
July 27, 2023

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:05 pm, by Sherry Bevins-Castillo, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Sherry Bevins-Castillo – President/Treasurer	1.
2. Kimberly Bowman - VP/Secretary	2.
3. Bonnie DiNardo – Member	3.
4. LeAnn Loshaw - Member	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Public Comments: None

Correspondence: Two Items: Landmark received the report from Doug Newcomb from his last visit and we received the letter renewing our charter agreement.

3. Temporary Board Chairperson

Motion by Sherry Bevins-Castillo (Board Member) to nominate Debby Wilton as Temporary Board Chairperson.

Second: Kimberly Bowman (Board Member)

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

4. Administer Oath of Office – None

5. Election of Officers

Initial BAC

Nomination for President.

Motion by Sherry Bevins-Castillo for Kim Bowman to serve as President. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: Kim Bowman agreed to accept the position.

Motion Carried

Motion by Kim Bowman for LeAnn Loshaw to serve as Treasurer. Second: Bonnie DiNardo

Discussion: LeAnn accepts the position.

Aye: 4 Opposed: 0

Motion Carried

Motion by Kim Bowman for Bonnie DiNardo to serve in the joint Vice-President/Secretary role. Second: Sherry Bevins-Castillo

Aye: 4 Opposed: 0

Discussion: Bonnie DiNardo accepts the position.

Motion Carried

Motion by Sherry Bevins-Castillo return Board Chair position to Kim Bowman. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

6. Resolution Indicating the Board will Comply with all Laws, Rules, and Regulations

The Landmark Academy Public School Academy authorized pursuant to the charter application submitted to Saginaw Valley State University will comply with the provisions of Part 6a of the Michigan School Code and subject to the provisions of Part 6a, will comply with all other state laws, rules, and regulations applicable to public bodies and with federal laws, rules, and regulations applicable to public bodies or school districts.

Motion by Sherry Bevins-Castillo that the Board will comply with all laws, rules, and regulations. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

7. Resolution Setting Date, Time and Place of Regular Board Meetings and Location of Official Posting

Board Calendar notes September and February will be evening meeting held at 6pm, November and December meetings will be held on the third Thursdays of the month due to the holidays. All meetings will be held at the MS/HS building in the upstairs conference room. The board meeting calendar is posted on the Landmark Academy website and both Elementary and MS/HS Hospitality.

Motion by Bonnie DiNardo to accept Board Calendar for 2023-2024 year. Second: Sherry Bevins-Castillo

Aye: 4 Opposed: 0

Discussion: Official posting will be on the MSHS Hospitality bulletin board.

Motion Carried

Initial BMD

8. Resolution Continuing the Designation of Depositories for Various Funds and Signatures for Various Funds/Accounts

Eastern Michigan Bank and U.S. Bank: Travis, LeAnn and Kim are listed for approved signatures.

Motion by Bonnie DiNardo for continued designation of depositories. Second: Sherry Bevins-Castillo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

9. Resolution to Bond Board Treasurer and Others as Designated by the Board

Kim Bowman, Travis Gostinger, Lori LaMontagne, and LeAnn Loshaw are Landmark's bonded designees.

Motion by Bonnie DiNardo for the bonding of LeAnn Loshaw, Kimberly Bowman, Travis Gostinger, and Lori LaMontagne. Second: LeAnn Loshaw

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

10. Resolution to Reappointing Legal Counsel

Mark G. Clark of Traverse Legal, PLC located at 810 Cottage view Drive, Unit G-20, Traverse City, Michigan. Mark is incredibly good and has a long history with Landmark Academy.

Motion by Bonnie DiNardo to retain current legal counsel. Second: LeAnn Loshaw

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

11. Resolution Reappointing Auditors

Patick Sweeney from Croskey Lanni P.C. of Rochester, Michigan.

Motion by Bonnie DiNardo to retain current auditors. Second: Sherry Bevins-Castillo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

12. Resolution Reappointing designated AHERA contact

Motion by LeAnn Loshaw that Debby Wilton remains as AHERA contact. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Initial BMD

13. Resolution Designating the Freedom of Information Act (FOIA), Sexual Harassment, Title VI, Title IX, and the Section 504 contacts.

Landmark Academy Board of Directors designates Debby Wilton as the Academy's Freedom of Information, Sexual Harassment, Title VI, and Title IX contact and Angela Chmielewski as Section 504 contacts.

Motion by LeAnn Loshaw that Debby Wilton and Angela Chmielewski remain in their current roles. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

14. Resolution Designating Chief Administrative Officer

Landmark Academy Board of Directors designates Kim Bowman as Landmark Academy's Chief Administrative Officer.

Motion by Bonnie DiNardo that Kim Bowman be designated as Chief Administrative Officer. Second: LeAnn Loshaw

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

15. Resolution Delegating Chief Administrative Officer Duties

Kim Bowman to assign acting duties to Travis Gostinger, board agrees.

Motion by Bonnie DiNardo that Travis Gostinger be assigned acting Chief Administrative Officer.

Second: LeAnn Loshaw

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

16. Resolution Designating Compliance Officer

Landmark Academy Board of Directors designate Debby Wilton as Landmark Academy's Compliance Officer.

Motion by LeAnn Loshaw to designate Debby Wilton as Compliance Officer. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Initial BMD

17. Resolution Designation School Safety Liaison

This is a new position. Scott Pike, Landmark Academy's Safety Officer has been nominated for this position.

Motion by LeAnn Loshaw to appoint Scott Pike as the designated School Safety Liaison. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

18. Approval of June Minutes

Motion by LeAnn Loshaw to approve the June 29, 2023, regular meeting minutes with two (2) corrections and the budget meeting minutes. Second: Bonnie DiNardo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

19. Approval of Finance Reports

Lori LaMontagne presented the June financial to the board. June has total revenues of \$2,459,548 with expenditures of \$1,412,683. Total year to date revenue is \$10,583,103 with total year to date expenditures of \$11,116,321. This includes additional planned spending \$1,473K on projects over summer and the 2023 school year funded by ESSER III. As of June, Landmark's enrollment is 849.33 FTE. Landmark ended the year on a positive note, and we came in just below our budget.

Motion by Bonnie DiNardo to approve the June 27, 2023, Finance Report. Second: LeAnn Loshaw

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

20. Approval of Resolution for Line of Credit

Sherry explained that this is a \$500,000 safety net that we should not have to use. The structure of state aid payments means that schools receive 11 payments throughout the year. No September payment. We do this annually thru Eastern Michigan Bank

Motion by Bonnie DiNardo to approve the resolution for line of credit. Second: Sherry Bevins-Castillo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Initial BMD

21. Budget

Correction was made to the fund balance typo in the FY24 General Budget that was submitted last month.

Motion by Bonnie DiNardo ratifying the fund balance typo correction for the FY24 General Budget.

Second: Sherry Bevins-Castillo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Debby Wilton presented the board with the Michigan High School Athletic Association membership resolution for the 2023 - 2024 school year. The board needs to approve Debby to be the designee.

Motion by LeAnn Loshaw to approve membership with the Michigan High School Athletic Association for the 2023-2023 school year, with Debby Wilton as the designee. Second: Sherry Bevins-Castillo

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Sherry Bevins-Castillo officially gave her resignation to the board. Her last day will be July 31, 2023.

Motion by Bonnie DiNardo to accept the resignation of Sherry Bevins-Castillo. Second: LeAnn Loshaw

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

22. Adjournment: The Next meeting will be August 31, 2023, at Landmark MS/HS building at 12:00pm.

Motion by Bonnie DiNardo to adjourn at 12:40 p.m. Second: LeAnn Loshaw

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature Bonnie DiNardo

Date Sept. 1, 2023

Initial BMD