

Landmark Academy
Minutes of the Regular Board Meeting
October 26, 2023

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:02 pm, by Kimberly Bowman, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Members Present	Members Absent
1. Kimberly Bowman – President & VP	1.
2. Bonnie DiNardo - Secretary	2.
3. LeAnn Loshaw - Treasurer	3.
4.	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Public Comments: None

Correspondence: One item from Dawn at SVSU regarding the Hylant Insurance review. We received a report stating the insurance is up to date and the review is complete. We are in compliance with the M.U.S.I.C requirements.

Approval of September 28, 2023, regular board meeting minutes.

Motion by Bonnie DiNardo to approve the September 28, 2023, regular board meeting minutes. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Initial BMD

Discussion of Finance Reports

Financial Reports as of September 2023, presented by Lori Lamontagne. There is no State Aid in September. October will be the first 2023-2024 State Aid payment. Our audit went well and the auditor's will present the audit at our next meeting. Kim mentioned the check approval process. Nick Minock will be joining the board meeting next month. He will continue to be part of the meeting going forward.

Motion by Bonnie DiNardo to approve September 2023, Finance Report as presented. Second: LeAnn Loshaw
Aye: 3 Opposed: 0
Discussion: None
Motion Carried

3. Executive Leadership Update (40 minutes)

Debby Wilton (Superintendent): Shared the Strategic Plan with the board, "Progress at a glance". Students have taken the fall NWEA which is baseline data. After winter testing, we will have another update on academic progress that I will share in February. Surveys have been sent to students and staff. Parents will have the opportunity to take the survey at conferences and it will be sent in a Skylert email. These results will be shared. We are at 100% with our compliance submissions. Our enrollment goal is 850 and we are at 819 currently. Debby shared marketing strategies to increase enrollment. Next year we will go through the accreditation process with Cognia. Further discussion ensued.

Elementary: The October Trunk or Treat Community Event had a huge turnout (close to 1000). We made some adjustments to 4th grade due to enrollment. On October 17th, they had a successful 2nd Community Event of the month, with McTeachers Night at Wadhams McDonalds. We have built a great relationship with our local McDonald's and always get lots of compliments about students and staff that come for the event. Adam is doing a great job of building these relationships with the community. We are planning Neon Party 2.0 Round 2. More info to come but this was a very successful event last year and we are looking to keep it going. We are continuing to partner with A Beautiful Me. The after-school program just started with our 4th and 5th grade girls. Adam is working on teacher observations and growth plan meetings along with preparing for Parent/Teacher Conferences.

MSHS: - We have Parent Teacher conferences next week. On Friday we have staff professional development to continue Visible Learning Training. Senior handprints were just painted in the cafeteria. We have hired a new cafeteria worker which has been helpful. Tom is working on a new plan for Middle School Student Support and Recovery that will start the first week of November. Tom has started and a New Principal training series with MASSP.

Kim asked about "Coffee in Conversation". Debby said participation was low. They are surveying and gathering feedback from parents to promote attendance in the future.

Our staff all have Centegix badges. The staff has had training so they know how to use the program. We also have student training/drills in November.

Initial BMD

4. Board Strategy & Planning (20 minutes)

We received a board member application that was shared with the board members. We would like to see how you would like to proceed with this candidate.

Motion by Bonnie DiNardo to recommend Jeff Friedland for appointment as an interim board member.

Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: The board members discussed moving forward with the candidate. They do not need a subcommittee meeting.

Kim mentioned that National Charter School Institute provided a board member attendance policy. We opted out of that one, since we already have an attendance in place.

5. Adjournment: The next regular board meeting will be November 16, 2023, at 12:00pm.

Motion by Bonnie DiNardo to adjourn at 12:48 p.m. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature

Bonnie DiNardo

Date

11-16-2023

Initial

BmD