

**Landmark Academy
Minutes of the Regular Board Meeting
November 16, 2023**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:05 pm, by Kimberly Bowman, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Members Present	Members Absent
1. Kimberly Bowman – President & VP	1.
2. Bonnie DiNardo - Secretary	2.
3. LeAnn Loshaw - Treasurer	3.
4.	4.
	5.
	6.

2. Regular Business (15 minutes):

Visitors: Doug Newcomb

Kim Bowman asked for a motion to move the auditor's presentation up the agenda to after regular business.

Motion by Bonnie DiNardo to move the auditor's presentation up the agenda to after regular business.

Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Public Comments: None

Correspondence: None

Approval of October 26, 2023, regular board meeting minutes.

Motion by Bonnie DiNardo to approve October 26, 2023, regular board meeting minutes. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

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Discussion of Finance Reports

Financial Reports as of October 2023, presented by Lori Lamontagne. Enrollment is currently 812. State aid started for this school year in October. Kim had a question about marketing and Petosky Stone. Travis explained that we contract with Petosky Stone Media to help with marketing. They will refer us to other companies for certain things that work within the budget set. Doug asked about long-term subs in the building. Tom Gostinger and Adam Hoskins discussed the substitutes in each respective building.

Motion by Bonnie DiNardo to approve October 2023, Finance Report as presented. Second: LeAnn Loshaw
Aye: 3 Opposed: 0
Discussion: None
Motion Carried

Financial Audit Report:

Melissa May from Croskey Lanni presented the results of the independent audit report of June 30, 2023. Croskey Lanni works with over 70 charter schools. As part of the audit process, they talk to our attorneys, banks, and management to get the complete picture for the independent audit. The audit was a clean audit with no findings and the "financial reports were presented fairly, in all material respects", and there were no issues or causes for concern. Two audits were conducted, including a single audit required for Federal compliance. Landmark has a strong financial position and fund balance.

The single audit was specifically towards federal programs, focusing on the ESSER programs this time. Overall, it was a clean audit with no findings and no issues. Doug asked what the money was spent on. Travis answered that it was used for capital projects.

Motion by Bonnie DiNardo to approve the audit report from Croskey Lanni. Second: LeAnn Loshaw
Aye: 3 Opposed: 0
Discussion: None
Motion Carried

3. Executive Leadership Update (40 minutes)

Travis Gostinger (CEO):

Representative Andrew Beeler came for a sight visit. It was a nice opportunity for him to tour both buildings and experience Landmark. The Standard and Poor's annual surveillance was conducted for Landmark's series 2020 bond. The rating was affirmed at a BB with a stable outlook. The bond investor call will be held in early December.

Adam Hoskins (K-5): Future professional day was held on October 31st and went well. A student greeter from the Leader and Me program took Representative Beeler on the tour of the Elementary building. He did very well. This year conferences were student led. We had about 80% attendance and have received lots of positive comments.

3rd through 5th grade leadership team is holding a canned food drive. Cognia observations have started along with regular staff observations. A Beautiful Me, a program for 4th and 5th grade girls, Art Club and Bucket Drum Club have all just finished up. Elementary continues to have two girls scout troops who meet each week

Initial Bm D

and we have started our tutoring program. Adam is also coaching a 5th grade girls basketball team which has several students from Landmark Academy on it.

Tom Gostinger (MSHS): Everyone is excited for Thanksgiving Break. Middle school held their first dance this month and MSHS held its 2nd Annual Veterans Day Assembly. Shannon Dobel once again planned an excellent assembly paying our respects to family members of staff and students who have served. The assembly was attended by MSHS and the 5th graders from Elementary came over as well. Former teacher, Kevin Flynn returned to be our MC.

This week is our anti-bullying and bullying awareness week. Mr. T has planned this week to help students learn how they can empower and respect each other. Every morning there have been facts on bullying and ways to encourage each other. There will be an assembly on Friday, where several students will showcase their talents and how we can support and encourage each other.

Tom attended a new principal connect workshop. This will continue with some virtual learning over the next month. He feels it was a great opportunity and offered good networking opportunities.

The audio component of the Centegix system is being worked on. There should be audio that plays when an alarm is sent that gives a clear roadmap to teachers and students of what is happening. Scott Pike scheduled a visit with police dogs, that went well. Nothing was found.

Conferences went well, the building looked great. High school teachers were in the main gym and middle school teachers were in the small gym. We have received lots of positive feedback. Kim asked if Tom knew the percentage of parents/guardians who attended. Tom will bring an update to the board.

Tom shared with the board a new middle school program that is starting during SSR. Seven habits of character development are being implemented in all SSR classes. They will have sections focused on study habits, test preparation, and daily math and language skills.

Kim shared a thank you to Leann Loshaw for joining the Sex Education Committee.

4. Board Strategy & Planning (20 minutes)

Budget Amendment: The state funding was increased from the initial budget. Additional 31a funds were added. Expenses were adjusted to maximize the use of grants. Landmark has used the ESSER funds for capital projects. Bonnie asked what we would have done if we did not receive the extra per pupil money. Travis explained that we would either look to reduce expenses or utilize a portion of the fund balance depending on the scenario that was best for the school.

Kim asked for motions to approve the budget amendments.

Motion by Bonnie DiNardo for the approval of the general appropriation amendment for the 2023-24 fiscal year. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

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Motion by Bonnie DiNardo for the approval of the debt service appropriation amendment for the 2023-24 school year. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried.

Motion by Bonnie DiNardo for the approval of the food service appropriation amendment for the 2023-24 fiscal year. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Motion by Bonnie DiNardo for the approval of the special revenue appropriation amendment for the 2023-24 school year. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Kim asked for a motion for the policies that need to be approved.

Motion by Bonnie DiNardo for the approval of the adoption of the fall. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Kim updated the board that we are waiting to hear from SVSU on a new board member.

5. Adjournment: The next regular board meeting will be December 21, 2023, at 12:00pm.

Motion by Bonnie DiNardo to adjourn at 1:16 p.m. Second: LeAnn Loshaw

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature Bonnie DiNardo

Date 12-21-2023

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