

**Landmark Academy  
Minutes of the Regular Board Meeting  
March 21, 2024**

**1. Call to Order**

The meeting of the Board of Landmark Academy was called to order at 12:00 pm, by Kimberly Bowman, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Members Present	Members Absent
1. Kimberly Bowman – President	1.
2.	2. Bonnie DiNardo – VP & Secretary
3. LeAnn Loshaw - Treasurer	3.
4. Jeff Friedland – Board Member	4.
	5.
	6.

**2. Regular Business (15 minutes):**

Visitors: None

Public Comments: None

Correspondence: An email was received from board member, Bonnie DiNardo. Bonnie will be resigning from the board.

Approval of February 22, 2024, regular board meeting minutes.

**Motion** by Jeff Friedland to approve February 22, 2024, regular board meeting minutes. Second: LeAnn Loshaw


Aye: 3                      Opposed: 0

Discussion: None

Motion Carried

**Discussion of Finance Reports**

Lori LaMontagne presented the February Financial Reports. Everything is as expected. Enrollment is at 815.33 FTE with final section 25 pending. We will know our spring count enrollment numbers at the end of March.

Initial 

**Motion** by LeAnn Loshaw to approve February 2024, Finance Report as presented. Second: Jeff Friedland  
Aye: 3                      Opposed: 0  
Discussion: None  
Motion Carried

### 3. Executive Leadership Update (40 minutes)

Debby Wilton presented the 2024-2025 school year calendar to the board for approval. We will be using the waiver to start school before Labor Day. This calendar is like the school calendars of the past few years. Kim asked if winter and spring break follow the dates set by RESA. Debby replied yes, those breaks are the same dates.

**Motion** by LeAnn Loshaw to approve the 2024-2025 Landmark Academy School Calendar. Second: Jeff Friedland  
Aye: 3                      Opposed: 0  
Discussion: None  
Motion Carried

Debby Wilton gave the board an update on the Sex Education Advisory Board's recent meeting. The board is required by the state to meet twice a year. Landmark offers a sex education unit in our health classes in 7<sup>th</sup> and 9<sup>th</sup> grades. A parent letter is sent home before the unit is started, giving them the choice to opt out of the unit for their student. Debby thanked LeAnn Loshaw for joining the board. At the last meeting, the board voted that the Michigan Model is outdated in some areas and other options were examined. During the next professional development day, Sabrina Vincent will begin to modify the curriculum map and it will be brought to the April board meeting. 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> graders have taken the MIFY survey. When we get the final data in the fall, the results will be shared with the board. Our social worker is creating a presentation for the students, 2<sup>nd</sup> Steps – Safe Touch, trusted adults. A letter will be sent home to families before the presentation.

(K-5 Update): During March is reading month, the Elementary building had lots of fun with One Book One School. The student leader team held a Pet Item Drive for the Humane Society. Adam and Tracee Wargo visited 10 locations with packets to share for Kindergarten Roundup. Attendees at Kindergarten Round up had an enjoyable time and had wonderful things to say about Landmark. Kim asked how many families attended. Debby thinks we had about 22.

(MSHS Update): Recently, three representatives from Arizona came to Landmark to train staff on the math program. Kira Daniels executed another successful 5<sup>th</sup> grade Transition Night. 8<sup>th</sup> grade students have taken the U of M survey. Landmark will receive the data and a stipend from this survey. State mandatory testing begins next month. There are some changes with the PSAT and the SAT. They are both online this year.

We had our Mom2Mom sale last weekend and it was a tremendous success. There were over 1,000 people who attended. Debby was able to give some tours and talk with several people about Landmark. Kim asked how our band did in the band festival. Debby said they received a 1 rating, which is excellent. Kim then asked about sports. Winter sports have ended, and spring sports are just beginning.

Travis Gostinger reviewed the background check process with the board. Any potential employees must go through a background and fingerprint check. This is part of the Michigan law that all public schools must follow. It is also in our board policy, number 3121 and posted on our website. There are two systems used for this. I-Chat pulls information on the potential employee and the CHRIS system is used for fingerprinting.

Initial 

Information is not only received at the initial request. If at any time the information changes, a notification is sent to us, and the updated information is given.

#### 4. Board Strategy & Planning (20 minutes)

Kim Bowman informed the board that board member reappointment for LeAnn Loshaw needs to be approved.

**Motion** by Jeff Friedland to approve the board reappointment for LeAnn Loshaw. Second: Kimberly Bowman  
Aye: 3                      Opposed: 0  
Discussion: None  
Motion Carried

The next item is the resignation of Bonnie DiNardo. Bonnie let us know in February that she could not continue to be a member of the board. Kim let everyone know that we are sorry to lose her and wish her well. She then asked for a motion to accept Bonnie's resignation.

**Motion** by Jeff Friedland to accept the board resignation of Bonnie DiNardo. Second: LeAnn Loshaw  
Aye: 3                      Opposed: 0  
Discussion: None  
Motion Carried

At the next meeting we will need to elect a Vice President and Secretary to replace Bonnie.

Debby let the board know that we needed to form a committee to interview board member applicants.

**Motion** by Jeff Friedland to approve the appointment of LeAnn Loshaw and Kimberly Bowman to the committee for the appointment of new board members. Second: LeAnn Loshaw  
Aye: 3                      Opposed: 0  
Discussion: None  
Motion Carried

The vote for vice president and secretary will need to be added to the agenda of next month's meeting. Jeff asked if we should reopen public comment since we had two late arrivals to the meeting. Kim asked the guests if they had anything they would like to address the board. They did not have any statements or questions.

**5. Adjournment:** The next regular board meeting will be April 25, 2024, at 12:00pm.

**Motion** by Jeff Friedland to adjourn at 12:25 p.m. Second: LeAnn Loshaw  
Aye: 3                      Opposed: 0  
Discussion: None  
Motion Carried

Board Secretary Signature



Date 4/29/24

Initial JF