

**Landmark Academy
Minutes of the Board Meeting
December 18, 2025**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:00 pm, by Kimberly Bowman, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Kimberly Bowman – President	1.
2. Jeff Friedland – Vice-President	2.
3. LeAnn Loshaw - Treasurer	3.
4. Dale Moore – Secretary	4.
5. Lucas Rietz	5.
	6.

2. Regular Business (15 minutes):

Visitors: John Folsom, Scott Pike

Public Comments: None

Correspondence: Two pieces of correspondence were received. Doug Newcombe emailed the Financial Data Summary Review and Dawn Gillespie emailed the Annual Academic Report.

Approval of November 20, 2025, board meeting minutes.

Motion by Jeff Friedland to approve November 20, 2025, board meeting minutes. Second: Dale Moore

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

Discussion of Finance Reports

Financial Reports as of November 2025, presented by Travis Gostinger. The current enrollment of Landmark is 678. It does look like we will qualify for additional funding under 25E for possibly 7.5 FTE. There is a check in November for Adam Plumbing for cement blocks for the soccer fields. We are hoping the blocks will provide a deterrent and help protect the fields.

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Motion by LeAnn Loshaw to approve November 2025, Finance Report as presented. Second: Dale Moore
Aye: 5 Opposed: 0
Discussion: None
Motion Carried

Financial Audit Report: Travis reported that Croskey Lanni has merged with CBIZ, but it is still the same team that Landmark has worked with over the years to do our audit. Our audit is complete, but CBIZ has several others that are still outstanding, so they are unable to be here today to go through the report with us. Travis highlighted items from the audit with the board. Landmark received a clean audit opinion as of June 30, 2025. There was a planned decrease in our fund balance from the prior year. Federal ESSER funding was received for the last time last year. Even with the planned spending from our fund balance, Landmark still maintains at a healthy fund balance. Travis informed the board that they could accept the audit report now or wait until Pat from CBIZ is available to review the report with the board. The board made the decision to wait until Pat can review the audit report with them before they make the motion to accept the report.

Bond Review: Travis went over the US Bank bond review with the board. Landmark was found to be in compliance, and the bondholder conference call was posted on our website per compliance requirement.

3. Board Strategy & Planning (20 minutes)

Fall NCSI Policy Update: At the last board meeting there was a question on Policy 2266 update. A letter from Mark Clark was shared with legal recommendation. Further discussion commenced.

Motion by Jeff Friedland to adopt all policies except 2266. Second: Lucas Rietz
Aye: 5 Opposed: 0
Discussion: None
Motion Carried

Management Evaluation: The evaluation goes by 7 criteria the board uses to evaluate Summit. Kim informed the board that in the last couple of years they have scheduled a workshop to complete it together. In addition to the management evaluation, they also do the board evaluation at the same time. Kim will send out dates for mid to late January to the board, so they can coordinate on a date that will work for everyone. Travis will email the board about what was done last year, so they have something to reference.

Security Plan Update: Scott Pike, our Security Officer, gave the board an update on Landmark's current safety measures and what areas he would like to see grow. This school year is one of the calmest school environments that Scott has ever seen at Landmark. We have increased our internal technology posture through Centegix, a new PA system and training for both staff and students. Scott shared ideas with the board. Kim asked Scott if he was looking at creating a barrier for the entrance. Further discussion commenced.

3. Executive Leadership Update (40 minutes):

Debby Wilton (Superintendent): Academic Report from SVSU: Debby presented the Annual Academic Report from SVSU to the board. This report is based on data from NWEA and M-STEP. The last page of the report shows the M-STEP results of Landmark, PHASD, and the State of Michigan. We have made strong gains in the

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areas of math. Landmark looks to make those same gains in reading with the start of some of our new program initiatives. We are making progress towards our goals.

Survey Results: Debby reported on the parent, staff and student surveys. Kim asked if staff were able to add comments to the survey? Further discussion commenced. Debby emailed survey comments to the board after the meeting.

Strategic Plan Progress Report: Debby gave each board member a handout with an update of the strategic plan. There are 6 areas to the strategic plan. Landmark is on target with authorization and operations. We are in progress with academic growth, culture, and staff retention. There is only one area that we are off target with is enrollment. We have several plans in place for next fall.

Adam Hoskins (K-5): The Holidays are in full swing in the Elementary building. Our Christmas Concert is at 2pm today in the MS/HS building. The Elementary team gave Adam a special 80's style calendar for Christmas. The Christmas Cheer Staff game made a return this year and the Principal Elf on the Shelf also made a comeback. The Elementary Leadership team went to the Be Warm Shelter to help pack bags for the community. Elementary Social workers did a giving tree. We were able to help 6 Landmark families, plus 2 families from Kimball Fire Department and provided gift cards to 2 other families. This past Friday we held our Neon Party and had around 150 people attended. It was another successful event!

Jeff Glombowski (MS/HS): This is the end of concert season. Drama club had their play last weekend. They had 100 people at each performance. The Middle School Band Concert is this evening, rescheduled from our snow day last week. Winter sports have begun with games and practices. High school exams are happening; this is a change for our students. In January teachers can teach life skills and/or do review on areas they notice students missed on the exam. English and Social Studies are joining together to teach resume and mock interview skills. Special Ed and Math are joining together to teach conversions for cooking. Jeff discussed the new attendance policy.

5. Adjournment: The next regular board meeting will be January 22, 2026, at 12:00pm.

Motion by Jeff Friedland to adjourn at 1:12 p.m. Second: LeAnn Loshaw

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature _____

Dale F. Moore, Ed.D.

Date _____

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