

**Landmark Academy
Minutes of the Board Meeting
February 26, 2026**

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 6:01 pm, by Kimberly Bowman, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Kimberly Bowman – President	1.
2. Jeff Friedland – Vice-President	2.
3. LeAnn Loshaw - Treasurer	3.
4. Dale Moore – Secretary	4.
5. Lucas Rietz	5.
	6.

2. Regular Business (15 minutes):

Kim Bowman requested that the Financial Audit presentation move up on the agenda. The agenda was adjusted to place the financial audit presentation at the end of the financial report to accommodate scheduling.

Visitors: John Folsom

Public Comments: None

Correspondence: Two pieces of correspondence were received. Dawn Gillespie emailed the Governance, Compliance and Financial Report and The Field Rep report from John Folsom.

Approval of January 22, 2026 board meeting minutes.

Motion by Jeff Friedland to approve January 22, 2026, board meeting minutes. Second: Dale Moore

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

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Discussion of Finance Reports

Financial Reports as of January 2026, presented by Brandy Pavlik. The board reviewed and approved the January financial report. Brandy discussed January's cash dip due to the state aid being postponed as CBIZ finalized single audits for the year. Once the single audit was submitted, funding was restored which will be shown on the next month's financial report.

Approval of the January 2026 Financial Report.

Motion by LeAnn Loshaw to approve January financial report. Second: Lucas Rietz.

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

The audit for FY ending June 30, 2025 was presented by Steve Scheel a managing director from CBIZ. The audit received an unmodified (clean) opinion with no internal control issues, noncompliance, or single-audit findings; major federal programs (Title I, ESSER III) were audited as part of the single-audit. The single-audit late filing temporarily impacted state aid; auditors committed to collaborate on preventing recurrence. Federal revenue exceeded the \$750,000 threshold automatically trigger a single-audit. Next year's threshold is expected to be increased to \$1,000,000. The board accepted the audit presentation.

Acceptance of the 2024-25 Financial Audit.

Motion by Jeff Friedland to accept the financial audit as presented. Second: Dale Moore.

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

3. Executive Leadership Update (40 minutes):

Debby Wilton (Superintendent): Academic Report from SVSU: Debby presented the Winter 2026 NWEA data to the Board. Winter NWEA data showed notable improvement: reading and science higher than prior winters; math at last year's record winter level. The district continues to target growth and increased proficiency, particularly at middle/high school, aiming for ≥50th percentile achievement or meeting growth goals.

Adam Hoskins (K-5): Elementary (K-5) reading and math are near the 75% school-wide proficiency or growth goal, with science surpassing the 75th percentile across measured grades; small gaps (e.g., fifth-grade math) remain. Middle/high engagement is improving with incentives (e.g., flexible dress code) and student leadership portfolios tracking goals. Kindergarten testing is transitioning to full-class sessions in spring; winter results remained strong with expected slight dips from fall due to method changes.

Incentives and recognition programs are positively influencing test engagement and performance. The elementary rewards assembly featuring The Reptarium celebrates progress and reinforces effort; tiered rewards tie to spring outcomes and data ownership. A school-wide "We Love Our Students" winter event increased family participation, showcased the facility to non-enrolled families, and strengthened community partnerships; personalized student recognition (e.g., heart notes) and positive K-12 communications

Initial 

(postcards, emails) continue. Spring clubs are kicking off with the purpose of enhancing engagement (Chess, D&D, Volleyball, LEGO STEM).

Elementary attendance improved: 7 students with perfect attendance; 105 with exemplary attendance (≤5 absences) in a building just under 300. Thirty-eight students with ≥15 absences will receive RTC-led interventions (written goals across academics/behavior/attendance). District-wide attendance remains a priority.

Kindergarten Roundup is scheduled for March 18. Mr. Hoskins has created a custom coloring book featuring Lucky the Lighthouse and a Day in the life of a LAKER. Staff appreciation (e.g., bus driver recognition) continues, and a CBS News Detroit anchor interview is scheduled for March 9 for the student news team.

4. Board Strategy and Planning

Debby Wilton discussed the Annual Governance, Compliance and Financial Report from SVSU. Landmark Academy received a Green rating. The annual governance/compliance/finance report included improvements needed in board training completion (two hours by June), HR personnel checklist (resolved), and financial benchmarks impacted by decreased FTE. The board will receive the training reporting form and site link and seek to schedule an April in-person Board PD session with Doug Newcomb from SVSU.

The Board discussed the results of its self-evaluation, focusing on areas rated a "3," including setting SMART goal timelines, ensuring effective employee evaluation systems in accordance with Michigan law, and confirming systems of accountability at all levels. Administration clarified that timelines are embedded within the Strategic Plan and reported regularly, teacher evaluations follow the state-required Five Dimensions of Teaching and Learning framework with ongoing observations and evidence collection, and accountability systems are established through the charter contract, management agreement, board policies, and administrative procedures. The Board requested reviewing one strategic goal per meeting and considering periodic policy reviews and additional Board training to strengthen governance understanding.

The Board reviewed and discussed the ESP (Educational Service Provider) evaluation, including background on the evaluation tools and their alignment with the school's charter structure and authorizer expectations from Saginaw Valley State University. Administration provided clarification and supporting documentation in key areas, including financial stewardship (capital improvement planning and fund balance targets), progress on strategic goals, compliance procedures, student retention goals, complaint processes under Board Policy 9130, property and parking lot safety, and positive family communication efforts. Management recommended incorporating additional goal-progress reporting into the monthly board meetings to ensure progress remains current and visible. Per the Board's request, quarterly updates will be provided to revisit items identified in the annual evaluation and to reinforce key information shared throughout the year. This approach is intended to support clarity from meeting to meeting.

5. Adjournment: The next regular board meeting will be March 26, 2026, at 12:00pm.

Motion by Jeff Friedland to adjourn at 7:50 p.m. Second: LeAnn Loshaw

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature



Date

3/26/26

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