Landmark Academy
Minutes of the Re-Organizational Board Meeting
July 23, 2026

1. Call to Order

The meeting of the Board of Landmark Academy was called to order at 12:02 pm, by Kimberly Bowman, Board President. Copies of the agenda were emailed to the Board members and posted at Landmark Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Kimberly Bowman – President	1.
2. Jeff Friedland - VP/Secretary	2.
3. LeAnn Loshaw – Treasurer	3.
4. Dale Moore – Secretary	4.
5. Lucas Rietz	5.
	6.

2. Regular Business (15 minutes):

Visitors: None

Approval of the Agenda:

Motion by Jeff Friedland to approve the agenda. Second: Dale Moore
Aye: 5 Opposed: 0
Discussion: None
Motion Carried

3. Public Comment/Correspondence: There was one piece from Dawn at SVSU regarding Annual Conflict of Interest Forms. LeAnn Loshaw, Dale Moore, and Lucas Rietz need to complete the form. Once complete please give it to Debby Wilton. There is no public comment.

4. Nominate Temporary Board Chairperson

Motion by Jeff Friedland (Board Member) to nominate Debby Wilton as Temporary Board Chairperson.
Second: Dale Moore (Board Member)
Aye: 5 Opposed: 0
Discussion: None
Motion Carried

Initial _____

5. Administer Oath of Office: Debby Wilton administered the oath of office to the returning board members Kimberly Bowman and Jeff Friedland.

6. Election of Officers Debby takes nominations for the positions of the Board.

Motion by Kim Bowman for Dale Moore to serve as President. Second: Jeff Friedland
Aye: 5 Opposed: 0
Discussion: Debby asks Dale if he accepts the nomination. Dale agrees to accept the position of President.
Motion Carried

Motion by Kim Bowman for Jeff Friedland to serve as Vice-President. Second: Lucas Rietz
Aye: 5 Opposed: 0
Discussion: Debby asks Jeff if he accepts the nomination. Jeff agrees to accept the position of Vice-President.
Motion Carried

Motion by Kim Bowman for LeAnn Loshaw to serve as Treasurer. Second: Jeff Friedland
Aye: 5 Opposed: 0
Discussion: Debby asks LeAnn if she accepts the nomination. LeAnn agrees to accept the position of Treasurer.
Motion Carried

Motion by Kim Bowman for Lucas Rietz to serve as Secretary. Second: Dale Moore
Aye: 5 Opposed: 0
Discussion: Debby asks Lucas if he accepts the nomination. Lucas agrees to accept the position of Secretary.
Motion Carried

Motion by Kim Bowman to turn the meeting back over to Dale Moore. Second: Lucas Rietz
Aye: 5 Opposed: 0
Discussion: None
Motion Carried

7. Approval of Consent Agenda
Resolution Indicating the Board will Comply with all applicable Laws, Rules and Regulations
The Landmark Academy Public School Academy authorized pursuant to the charter application submitted to Saginaw Valley State University will comply with the provisions of Part 6a of the Michigan School Code and subject to the provisions of Part 6a, will comply with all other state laws, rules, and regulations applicable to public bodies and with federal laws, rules, and regulations applicable to public bodies or school districts

Resolution Setting Date, Time and Place of Regular Board Meetings and Location of Official Posting
Board Calendar notes that the Regular Board Meetings will be held every fourth Thursday of each month at 12 pm, except for September and February evening meetings at 6p.m. at Landmark Academy. All Board minutes will be available for public inspection in the academy's administrative office and on the academy's web page. The Board will comply with the American Disabilities Act in making board meetings accessible to those who need special accommodations. Calendar posted at Hospitality Bulletin Board 4864 Lapeer Rd. and school website.

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Resolution continuing Board Member Attendance Policy

Resolution Continuing the Designation of Depositories for Various Funds and Signatures for Various Funds / Accounts
Eastern Michigan and US Bank as designated purchasing card financial institution. Board President, Board Treasurer and Travis Gostinger proposed signatures on the account.

Resolution to Bond Board Treasurer and Others as Designated by the Board
Board President, Board Treasurer, Travis Gostinger: Summit Management CEO, Brandy Pavlik: Summit Management CFO

Resolution Reappointing Legal Counsel
Traverse Legal, PLC as the Board's legal counsel. 810 Cottageview Dr., Traverse City, MI 48684

Resolution Reappointing Auditors
Plante & Moran, PLLC as auditors Suite 300, 2601Cambridge Court, Auburn Hills, MI 48326 as audit firm

Resolution Reappointing designated AHERA contact
Superintendent, Debby Wilton as AHERA contact

Resolution Designating the Freedom of Information Act (FOIA), Sexual Harassment, Title VI, Title IX and the Section 504 contacts
Superintendent, Debby Wilton as Freedom of Information Act (FOIA), Sexual Harassment, Title VI, Title IX and Cheryl Reger Guidance Counselor, as 504 Contact

Resolution Designating Chief Administrative Officer
Dale Moore, Board President

Resolution Designating Official Acting Chief Administrative Officer - Travis Gostinger: Summit Management CEO

Resolution Designating Compliance Officer
Superintendent, Debby Wilton

Resolution Designating School Safety Liaison
Safety Officer, Scott Pike

Motion to Approve Consent Agenda

Motion by Jeff Friedland for the approval of all resolutions under the Consent Agenda. Second: Kim Bowman
Aye: 5 Opposed: 0
Discussion:
Motion Carried

8. Approval of June Minutes

Initial

Motion by Kim Bowman to approve June 25, 2026, Budget Hearing Minutes and June 25, 2026, Regular Minutes. Second: LeAnn Loshaw
Aye: 5 Opposed: 0
Discussion: None
Motion Carried

9. Approval of Finance Reports

Motion by LeAnn Loshaw to approve June 2026, Finance Report. Second: Jeff Friedland
Aye: 5 Opposed: 0
Discussion: Brandy Pavlik presented the June financials to the board. Current 2026-2027 enrollment is 682. As Brandy presented the financials with the Board, she explained that July and August State revenue goes back to June for the 25/26 fiscal year. There were no questions from the Board.
Motion Carried

10. Approval of State Aid Note/Line of Credit – Pending Authorizer Approval

Motion by LeAnn Loshaw to approve the Line of Credit. Second: Lucas Rietz

Roll Call Vote
Board President Dale Moore: Aye
Board Vice President Jeff Friedland: Aye
Board Treasurer LeAnn Loshaw: Aye
Board Secretary Lucas Rietz: Aye
Board Member Kim Bowman: Aye

Aye: 5 Opposed: 0
Discussion: Travis explained that this is a $500,000 credit line Landmark keeps for the year. The school only pays closing fees unless we use it. We have not had to use it but do continue to keep this as a safety net. Landmark Academy does this because we do not receive state payments in September and still must cover expenses for July, August, and September until payments begin again.
Motion Passed

11. 2026-2027 Janitorial Services Recommendation

Motion by Kim Bowman to approve Landmark's choice of Auxilio for janitorial services for the 2026-2027 school year. Second: Jeff Friedland
Aye: 5 Opposed: 0
Discussion: Each board member received a spreadsheet with the bids and scoring breakdown for the janitorial contract. Brandy went over the spreadsheet with the Board and gave them Landmark's recommendation of Auxilio, our current company. It had been narrowed down between CITI and Auxilio, but Auxilio was the lowest bid and the company with which we are most familiar. Jeff asked where both companies were located and if they had a local presence. Further discussion commenced.

12. Code of Conduct

Motion by Kim Bowman to approve the Code of Conduct for Board Members. Second: Jeff Friedland
Aye: 5 Opposed: 0
Discussion:
Motion Carried

13. Adjournment: The Next meeting will be August 20, 2026, at Landmark MS/HS building at 12:00pm.

Motion by Kim Bowman to adjourn at 12:32 p.m. Second: Lucas Rietz
Aye: 5 Opposed: 0
Discussion:
Motion Carried

Board Secretary Signature_____

Date 8/20/26

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